**FINAL MINUTES FROM THE MEETING OF PENNARD COMMUNITY COUNCIL**

**HELD ON THE 18th Jan 2024 AT 7.06PM**

**Present:** Cllr Susan Rodaway (Chair) SER, Cllr Lynda James LJ, Cllr Cari Jones CJ, Cllr Rachel Carter REC, Cllr Steve Sheriff SS, Cllr Ralph Cook RC, Cllr Elsbeth Rodaway ER, Cllr Will Smith WS, Clerk

**Apologies for absence:** Cllrs Keith Atkins, Leanne Richards, Christos Georgakis due to personal commitments and Darren Hickery due to work commitments

**Apologies for Lateness from Cllrs Elsbeth Rodaway and Rachel Carter**

**Declarations of interest** Cllr Will Smith declared an interest in point 9.

**All votes will be named votes**

**Questions from the Public relating to items on this agenda (limited to 10 minutes)**

A one-minute silence was observed in remembrance of George Nash who died recently. George was a Community Councillor for many years

**Swansea Council Report from Cllr Lynda James**

Questions from Councillors (Limited to 10 Minutes)

Cllr James report included:

**Use of weed killer by Swansea Council** - she explained that the ward cannot be separated, Ilston Cc want to continue spraying it was suggested we have a discussion with them.  
**Painting BT boxes**, a list of boxes needs to be sent to Open reach to request  
permission. Cllr Lyndon Jones has the contact details and will pass them on. We would also need to ask the Bishopston Art Dept for assistance in painting the boxes, we would need to pay for the materials.  
**Gower Community Council Forum** – At the most recent meeting there had been a discussion on providing a scheme for the local collection of waste wood.

Cllr Rachel Carter joined the meeting at 7.09pm

1. **2024/01 To receive and sign the minutes of the Full Council Meeting held on 14th Dec 2023**

**previously circulated**

Accuracy and approval

**Proposed by CJ seconded by SS agreed by all**

1. **2024/02 To receive and sign the minutes of the Land Management Meeting held on 10th Jan 2024 previously circulated**

Accuracy and approval

**Proposed by SS seconded by WS agreed by all**

1. **2024/03 Finance and Employment**
   1. To approve payments for Jan 2024.

**Proposed by RC seconded by REC agreed by all**

Cllr Elsbeth Rodaway joined the meeting at 7.41pm

* 1. To note closing balances Dec 2023.

**Noted**

* 1. To receive updates regarding current grant requests.

The Clerk gave an update on the current situation

* 1. To agree date of Finance and Employment meeting to complete the Budget

**Wed 24th Jan 2024 was agreed**.

1. **2024/04 Admin**
   1. To receive an update regarding the PEFTA scheme.

Update given

* 1. To agree dates for Code of Conduct Training

The date of the 21st of February was agreed

* 1. To receive update from Down to Earth

The Clerk gave an update

* 1. To consider and agree the new Community Council representative on the Charity

Emma Kamio had agreed to be a representative

**Proposed by SER seconded by ER agreed by all with 2 abstentions SS and WS**

* 1. To agree to remove Cllr Smith from the Hall Committee following Society of Local Council Clerks

(SLCC) advice.

The Clerk advised that Cllr Smith had contacted her earlier in the day and stepped down from the Hall Committee with immediate effect.

1. **2024/05 Land Management**
   1. To receive an update on Field and Burial Ground matters.

Update given and received.

* 1. To discuss and consider replacing the main gates to the field brought forward from the Land

Management Meeting.

The motion was amended to

To discuss and consider replacing or repairing the main gates to the field

**Proposed by REC seconded by CJ agreed by all**

The gate condition was discussed and the report from the park caretaker looked at, it was proposed that the gates be repaired as suggested.

**Proposed by RC seconded by REC agreed by all**

* 1. To receive the report regarding the field condition and discuss and agree treatment options.

The Clerk gave an update based on the report received from the park caretaker, the council were also presented with an estimate on how much twice yearly verti draining would cost. The Clerk was asked to obtain further quotes and bring them to the next full council meeting.

* 1. To agree the removal of the dead tree from the burial ground car park and the removal of 2

bushes in the Burial Ground

Both items were discussed, it was agreed that the tree removal would require the services of a tree surgeon and the Clerk was asked to obtain some quotes.

**Proposed by CJ seconded by REC agreed by all**

Cllr Will Smith left the meeting at 8.45pm

* 1. To receive a report regarding the meeting with Swansea Park Lives and agree any action

required.

A report had been received and the ideas read out, it was proposed that plenary powers be given to the Clerk and Chair of Land and to invite the Park Lives representative to the next Land Meeting

**Proposed by SER seconded by RC agreed by all with 1 abstention SS**

1. **2024/06 Environment**
   1. To receive an update on the community garden

No update

* 1. To receive an update on accessibly

The take up of the survey had been low so it was agree that the survey be re-issued through social media to gather further responses.

* 1. To receive update regarding the newsletter

The Clerk advised that there were still some streets where the newsletters had not yet been delivered to, she advised that she would send the details round to all.

1. **2024/07 Hall**
   1. To receive update regarding the monthly market

Clerk gave an update regarding the Market which would start on the first Saturday in February.

* 1. To agree a contractor to build the archery storage cupboard in the main hall.

The Clerk read out the amended quotes for the larger cupboard

Company A – 2481.28

Company B – 2540

Company C – 2284

Company D - no re quote

Company E - 1750

Company F – 2800

Company E was proposed by SS seconded by REC agreed by all

Company E was revealed to me Mark Hinder Builders

* 1. Update regarding the Storage container.

Clerk gave an update advising that the container was being delivered on the 24th January.

1. **2024/08 Correspondence**

**Correspondence read out including:**

Councillor resignation

Digital health training notice

Support request for a Blue Plaque application

Newton FC’s request to use the field for an event

Email regarding the overgrown area in the centre of Linkside estate

Cllr Steve Sheriff left the meeting at 9.30pm

**Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media will be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

**Proposed by SER seconded by CJ agreed by all**

1. **2024/09 To receive an update regarding the Squiggles lease and agree if the final draft is available prior to the meeting.**

It was proposed that standing orders 3V be suspended to conclude the meeting

**Proposed by SER seconded by REC agreed by all**

The amended lease was agreed

**Proposed by LJ seconded by REC agreed by all**

**Meeting closed at 9.37pm**





