

**DRAFT MINUTES OF PENNARD COMMUNITY COUNCIL HALL COMMITTEE  
HELD ON THE 8<sup>th</sup> November AT 7.05PM**

**Present:** Cllr Lynda James LJ (Chair), Cllr Susan Rodaway SER, Cllr Ralph Cook RC, Cllr Cari Jones CJ, Cllr Will Smith WS, Cllr Steve Sheriff SS, Clerk

**Apologies for Absence:** Cllrs Hickery, Georgakis and Cllr Elsbeth Rodaway

**Apologies for lateness:** Cllr Susan Rodaway

**Declarations of Interest:** None

**Questions from the Public (limited to 10 minutes)**

**1. To agree a contractor to replace rear door for recommendation to Full Council**  
The Clerk presented the quotes and what they covered.

Company A - £2590  
Company B - £1760  
Company C - £1250

The quotes were discussed and it was proposed to recommend Company B to Full Council  
**Proposed by LJ seconded by WS agreed by all**

**2. To agree a contractor to replace ceiling for recommendation to Full Council**  
The Clerk presented the quotes and what they covered.

Company A - £1765  
Company C - £1545

The quotes were discussed and it was proposed to recommend Company C to Full Council  
**Proposed by LJ seconded by SS agreed by all**

The hole in the storeroom wall was briefly discussed Cllr Smith offered to repair it.

**3. To discuss and agree to obtain quotes to replace the archery cupboard.**  
It was agreed to ask the Clerk to obtain some quotes for the installation and building of a new Archery Cupboard in the main hall of a similar design as the existing cupboards.  
**Proposed by LJ seconded by SS agreed by all**

**4. To discuss and agree the purchase of a storage unit for recommendation to Full Council**  
Several designs and examples were looked at and it was agreed to recommend the purchase of a 4m x 2.1m flat packed storage container for placement in the carpark at the side of the Hall.  
**Proposed by SS seconded by CJ agreed by all**

**5. To agree which freestanding space heater to purchase for the hall as agreed at the full council meeting held on 17th October.**  
Several heaters were looked at and discussed it was agreed to purchase 2 x 425w infrared heaters which would be more flexible and at £89.99 each came below the amount set at the full council meeting.

**Proposed by SS seconded by CJ agreed by all with 1 abstention RC**

**Cllr Susan Rodaway joined the meeting at 7.59pm.**

**6. To agree the hall hire fees for 2024/25**

The Hall fees for 24/25 were discussed and the following was agreed as of 1<sup>st</sup> Apr 2024:

Per Session	<b>Pennard Ward</b>	<b>Outside Ward</b>
Main Hall	£17.50	£20.50
Small Hall	£14	£16
Children's Party	£30	£40
Adult Party/Event	£40	£50
Hygge	0	0
Market	£40	

An additional cleaning contribution of £15 will be charged for parties and markets

**Proposed by LJ seconded by SER agreed by all.**

**Cllr Ralph Cook left the meeting at 8.37pm**

**7. To agree draft Hall Budget for 2024/25**

The draft hall budget for 2024/25 was discussed line by line and the figures entered into the budgeting spreadsheet.

**The meeting closed at 8.41pm**