

**FINAL MINUTES OF THE MEETING OF PENNARD HALL COMMITTEE  
HELD ON 27<sup>th</sup> Apr 2022 At 7.15pm VIA ZOOM**

**Present:** Cllr Lynda James LJ (Chair), Cllr Susan Rodaway SER, Cllr Arthur Rogers AR, Cllr Ralph Cook RC, Cllr Angela M Brunt AMB, Clerk.

**Apologies for absence**

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

**Apologies** were received from Cllr Keith Atkins due to a family commitment.

Council resolved to accept the apologies from the above Cllr,

**Proposed by SER seconded by AMB agreed by all**

**Absent:** Cllr Sally Rogers, Cllr Wes Weeks

**Declarations of Interest:** None

**Questions from the Public (limited to 10 minutes):** None

**1. To discuss and agree wording for Hall Booking Form/Terms and Conditions for Regular Hirers**

The form was examined and the wording changed in accordance with the amended Covid Risk Assessment of the 31 March 2022.

**Proposed by LJ seconded by SEC agreed by all**

**2. To discuss and agree wording for Hall Booking Form/Terms and Conditions for Casual Hirers**

The form was examined and the wording changed in accordance with the amended Covid Risk Assessment of the 31 March 2022.

**Proposed by LJ seconded by RC agreed by all**

**3. Update regarding Ventilation for the hall.**

The Clerk reported that she has still not received further quotes despite contacting the companies for an update. She had also spoken to the Architect to let him know of the delay.

**4. Update regarding Mentor Visit regarding the reduction to the carbon footprint for the Hall**

Cllr Rodaway and the Clerk had met with the Renew Wales mentor who conducted a survey of the Hall and would give us a full report on his findings in due course, areas identified included the lighting system and insulation of the building, he also advised that he would be able to help source funding for the improvements.

**Meeting closed at 8.20**