

**FINAL MINUTES OF THE MEETING OF THE HALL COMMITTEE  
HELD ON THE 7<sup>th</sup> March 2023 AT 8.30 PM**

**Present: Cllr Lynda James (Chair) LJ, Cllr Will Smith WS, Cllr Cari Jones CJ, Cllr Steve Sheriff SS, Cllr Ralph Cook RC, Cllr Karen Penny KP, Cllr Keith Atkins KA, Clerk**

**Apologies were received from** Cllr Rachel Carter, Cllr Susan Rodaway, Cllr Darran Hickery due to personal commitments.

**Declarations of interest none**

**All votes will be named votes**

**Questions from the Public relating to items on this agenda (limited to 10 minutes)**

- 1) To discuss and agree for changes to be made to the Hall renovation plans for recommendation to Full Council**

Deferred to future meeting.

- 2) To discuss and agree an Architect visit to discuss any changes if necessary for recommendation to Full Council**

The Committee felt a visit would be beneficial in light of additional information which had been received concerning the wall between the small hall and the storeroom. This may mean the door to the door from the main hall to the store room could be widened instead of being moved they also suggested that the tea point and toilet may be switched around from the original plan.

It was proposed an architect visit and discussion be recommended to Full Council

**Proposed by LJ seconded by KP agreed by all**

The Clerk was asked to obtain costs for a 1hour visit and meeting.

- 3) To discuss and consider the Hall renovation tender document as a template for future tenders for recommendation to Full Council.**

The tender was discussed, it was felt that the evaluation matrix and accompanying questionnaire was too complicated for the Hall renovation project. A simpler table put together by the working group was suggested and it would be a document containing this table that was to be recommended to Full Council.

**Proposed by WS seconded by KP agreed by all**

- 4) To agree the purchase and installation of a new programable heating thermostat for the main hall.**

It was agreed to purchase a new thermostat for the hall which contained several programmes for each day and gave the hall users the opportunity to override the programme with a 1hour boost.

**Proposed by WS seconded by KA agreed by all**

**Then meeting closed at 9.01pm**