

**FINAL MINUTES OF THE MEETING OF PENNARD COMMUNITY COUNCIL
HELD ON 13th Oct 2021 VIA ZOOM AT 7.00 PM**

Present: Cllr Ralph Cook RC (Chair), Cllr Susan Rodaway SER, Cllr Keith Atkins KA, Cllr Darran Hickery DH, Cllr Lynda James LJ, Cllr Malcolm Sims MS, Cllr Angela M Brunt AMB, Admin Assistant, Clerk, 1 member of the Public

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

Apologies for absence Cllrs Carter, Roberts, J Rogers, S Rogers, Marnell and Weeks

Declarations of interest : Cllr Darran Hickery declared an interest in point 2021/188d Cllr Susan Rodaway and Cllr Arthur Rogers declared an interest in point 2021/191b

Question from the public – this was moved down the agenda due to technical issues

1) 2021/180 Minutes of the Covid Sub Committee Meeting held on 20th July 2021
For ratification

Proposed by AR seconded by RC agreed by all who were present

Accuracy and approval

Proposed by AR seconded by RC agreed by all who were present

2) 2021/181 Minutes of the Planning Committee Meeting held on 26th July 2021
Accuracy and approval

Proposed by LJ seconded by KA agreed by all

3) 2021/182 Minutes of the Hall Committee Meeting held on 6th September 2021
Accuracy and approval

Proposed by LJ seconded by AR agreed by all

4) 2021/183 Minutes of the Planning Committee Meeting held on 16th September 2021
Accuracy and approval

Agenda date amended to read September not July

Deferred to November meeting

5) 2021/184 Minutes of the Full Council Meeting held on 16th September 2021
Accuracy and approval

Deferred to November meeting

6) 2021/185 Minutes of the Covid Sub Committee Meeting held on 20th September 2021
For ratification

Proposed by AR seconded by LJ agreed by all who were present

Accuracy and approval

Proposed by AR seconded by RC agreed by all who were present

7) 2021/186 Minutes of the Planning Committee Meeting held on 30th July 2021

Accuracy and approval

Agenda date amended to read September not July

Deferred to November meeting

Question from the Public

The member of the public present raised several questions regarding the recent signage erected at the top of Foxhole Drive, she asked if the Community Council had instructed Swansea's Highways dept to erect these signs, what checks had been done regarding the size of the fonts as well as the signs themselves, and how the situation could be moved forward considering the majority of Foxhole Rd were not in favour of any restrictions.

The Chair explained that the signs and other Highway matters did not come under the control of the Community Council and Cllr James said she had instructed the Highways Dept in her capacity as County Councillor. The size of the signs was dictated by the lettering size required for easy reading and that it had to be in dual languages, Cllr James also disagreed that the responses received by the TMO had indicated non-support for the measures. She agreed to contact the Member of the public outside the meeting to discuss further.

8) 2021/187 Finance and Employment

a) To approve payments for Oct 2021

Proposed by RC seconded by AR agreed by all

b) To note closing balances Sept 2021

Noted

c) To agree extra finance for Magnifier pillar to be added to Play Park Scheme costs.

Proposed by SER seconded by KA agreed by all

9) 2021/188 Admin

a) Update from PEFTA Scheme

The Admin Assistant gave her update and reported that the Swansea Poverty Application needed to be resubmitted as they had raised a few points.

b) To agree to make an application to the Charity to cover period up to March 2022
This was agreed but we need to let the Charity know that we may not need to draw down the money should our Poverty Application be successful.

Proposed by DH seconded by AB agreed by all

c) To agree to make an application to the Charity for the maximum s137 allowance in April 2022

It was agreed that this would save time and admin work for the Charity.

Proposed by RC seconded by AR agreed by all

d) To agree written support to Gower Pilgrimage Way.

The request was discussed, the Chair felt the Council should not get involved in religious matters but when it was pointed out that the group were applying for funding to print leaflets and buy information signage, he agreed to put the matter to a vote.

Proposed by AR seconded by KA agreed by LJ, MS against RC with 3 abstentions AMB DH and SER.

e) To agree the reinstatement of the Communications Working Group with plenary powers to complete surveys and consultations in conjunction with the Proper Officer.

Proposed by AR seconded by SER agreed by all.

10) 2021/189 Burial Ground

- a) Update on Burial Ground matters.
The Clerk gave a brief update on behalf of the BG Chair

11) 2021/190 Field

- a) Update on Field matters
MS reported that an information gathering meeting would be held with a field user and the ground maintenance company to gauge the quantity of cuts and any other changes that need to be made to the schedule ahead of budgeting and going out to tender.

- b) Update regarding cinder paths
The Clerk reported a delay on the work to the cinder paths and boules court due to illness.

12) 2021/191 Environment

- a) Update on Environment matters
Nothing to update

- b) To agree recommendation from Environment Committee for timing of Community Participatory Budgeting process for youth and environment spend
It had been agreed at the Environment meeting that we should publicise and launch the campaign now, with reminders in January and February.
The deadline for ideas and voting would be the 28th of February, to give enough time for the allocation of funding to be made at the March Full Council meeting.

Proposed by AB seconded by KA agreed by all with three abstentions SER and AR also DH who temporarily left the meeting and re-joined after the vote.

- c) Update on Christmas light switch on events
Cllr James reported that the Kittle Christmas Committee, of which she is a member, had met and the dates of the 5th of Dec for the lights and the 19th for Santa parade had been set. She had asked if the Council could provide funding for flyers and extra lights this was briefly discussed and agreed that an extraordinary meeting of Council would be held to make a decision.

- d) Update on Community Garden including the action plan for volunteers and working group members.
The Clerk gave an update regarding the clearance due to take place on the 27th and the plan put together by the Environment committee which was :

- asking for help through social media and our web site,
- working to co-write something with the Head Teacher, encouraging parents to take part.
- writing to the Garden Society,
- publishing an article in the next newsletter
- designing some posters for the notice boards asking for volunteers.

13) 2021/192 Hall

- a) Update on Hall Matters
No update

- b) To report and discuss future action regarding Hall Electricity Contract
The Clerk reported that the energy company chosen as the new supplier were not taking on any new accounts and that the best plan of action would be to stay with the current supplier whilst the market was in turmoil and when things settle obtain new quotes and go from there.

14) 2021/193 Covid

- a) Update from Covid Meeting
Nothing to report

15) 2021/194 Updates from Swansea Council

a) Cllr. Lynda James reported that the grant application for the Green Path had been submitted, she had asked it Highways who are very short staffed would object to the Council finding a contractor to do the work this had been met with definite refusal. Cllr Rodaway asked if they would accept path plans drawn up by someone other than the Highways planning office Cllr James said she would ask. It was agreed that Cllr Rodaway James and the Clerk would write to the Dept to see if things could be progressed. She also reported that the Japanese knotweed in the Valley had been sprayed and the hedges by the speed signs outside the school were due to be cut.

- b) Update on Traffic calming measures

An email had been received from Meadowcroft Rd thanking the Council for their help in obtaining their traffic signs although not exactly what they expected they were pleased to at least have something.

- c) Any other matters arising for discussion (any decisions required will be made at a future meeting).
None

16) 2021/195 Correspondence

Issues raised by members of the community to Clerk and Council.

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposed by RC seconded by AR agreed by all

17) 2021/196 To discuss and agree action following advice concerning Hall Plans.

The Clerk read out the advice received from One Voice Wales and the matter discussed. The Clerk was asked to pass on the advice regarding the steps we would need to take, as well as contacting the NALC solicitor for lease clarification.

Proposed by SR seconded by DH agreed by all

Meeting Closed at 9.15pm

Financial Summary - Cashbook

Summary between 01/09/21 and 30/09/21 inclusive.

Balances at the start of the year

Ordinary Accounts

Current Account £81,997.64

Short Term Investment Accounts

Green Path £3,529.75

No 4 Account £78,961.35

Pavillion Account £39,552.73

Total £202,041.47

Balances at start of period

Ordinary Accounts

Current Account £46,398.41

Short Term Investment Accounts

Green Path £3,529.90

No 4 Account £136,965.24

Pavillion Account £39,554.41

Total £226,447.96

RECEIPTS	Net	Vat	Gross
Administration	£822.38	£0.00	£822.38
Burial	£1,627.00	£0.00	£1,627.00
Hall	£40.00	£0.00	£40.00
Total Receipts	<u>£2,489.38</u>	<u>£0.00</u>	<u>£2,489.38</u>

PAYMENTS	Net	Vat	Gross
Administration	£5,708.02	£13.14	£5,721.16
Burial	£785.43	£86.10	£871.53
FIELD	£1,802.71	£200.21	£1,802.92
Hall	£1,010.45	£87.38	£1,097.83
Total Payments	<u>£9,106.61</u>	<u>£386.83</u>	<u>£9,493.44</u>

Closing Balances

Ordinary Accounts

Current Account £39,392.82

Short Term Investment Accounts

Green Path £3,529.93

No 4 Account £136,966.40

Pavillion Account £39,554.75

Total £219,443.90

Signed _____
Chair

Clerk / Responsible Financial Officer