



## CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Janet Crocker PSLCC  
11 Anderson Lane  
Southgate  
SWANSEA  
SA3 2BX

Tel 07825 225567  
email: pennardcommunitycouncil@gmail.com  
www.pennardcc.org.uk

### **To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD**

In accordance with the Local Government and Elections (Wales) Act 2021, members are hereby summoned to attend **THE ANNUAL MEETING OF PENNARD COMMUNITY COUNCIL VIA ZOOM on Tuesday 7<sup>th</sup> May 2024 at 7.00 pm.**

**Press & Public are invited to attend via Zoom contact Clerk for passcode**

**Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.**

Join URL:

<https://us02web.zoom.us/j/89407242373>

### **AGENDA**

1. Election of Chair
2. Election of Vice Chair
3. Apologies for Absence
4. Declarations of Interest
5. To review and agree the terms of reference for committees and sub committees.
6. To appoint Designated Councillor for Finance (Chair of Finance, Employment and Policy committee)
7. Appointment of Committee Chairs and Vice Chairs- Finance, Employment and Policy, Planning, Land Management, Community Hall, Environment
8. Appointment of Committee Members - Finance, Employment and Policy, Planning, Land Management Community Hall, Environment
9. Appointment of Sub Committee members – Community Emergency sub-committee
10. Appointment of Working Group members – Hall Refurbishment, Community Hub, Climate Emergency and Biodiversity, Communication, Youth Provision, Community Garden, Accessibility

11. To receive reports from previous representatives to outside bodies.
12. Appointments to outside bodies – Parish Hall (1), One Voice Wales Swansea Area Committee Meeting (1), PACP (1), Community Council Forum (3) Community Charity (4).
13. To review and accept standing order for 2024- 2025
14. To review and accept financial regulations 2024-2025
15. To affirm Pennard Community Councils criteria eligibility to use the General Power of Competency in 2024-2025.
16. To note renewal date for insurance and timetable for obtaining renewal quotes in respect of all insurable risks including building valuations.
17. To review and agree the Council’s and/or staff subscriptions to other bodies;
18. To agree all current Council policies and procedures following review by the Clerk.
19. Determining the time and date of ordinary meetings of the Council up to and including the next annual meeting of the Council.
20. To accept the Independent Remuneration Panel Wales Annual Report for 2024-2025
21. To agree remuneration for councillors and those with other responsibilities
22. To Review and agree Financial and Operational Risk Assessment
23. To Approve List of Regular Monthly Payments for 2024/25
24. To note asset register for 2023-24 as of 7th May 2024

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**Janet Crocker PSLCC**  
**Clerk**  
**30th Apr 2024**