



CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Janet Crocker PSLCC
11 Anderson Lane
Southgate
SWANSEA
SA3 2BX

Tel 07825 225567
email: clerk@pennardcc.gov.wales
www.pennardcc.gov.wales

To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD

In accordance with the Local Government and Elections (Wales) Act 2021, members are hereby summoned to attend THE ANNUAL MEETING OF PENNARD COMMUNITY COUNCIL VIA ZOOM on Wednesday 6th May 2026 at 7.00 pm.

Press & Public are invited to attend via Zoom

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

Join URL:

<https://us02web.zoom.us/j/85132606655>

AGENDA

1. Election of Chair
2. Election of Vice Chair
3. Apologies for Absence
4. Declarations of Interest
5. To review and agree the terms of reference for committees and sub committees.
6. To appoint Designated Councillor for Finance (Chair of Finance, Employment and Policy committee)
7. Appointment of Committee Chairs and Vice Chairs- Finance, Employment and Policy, Planning, Land Management, Community Hall, Environment
8. Appointment of Committee Members - Finance, Employment and Policy, Planning, Land Management Community Hall, Environment
9. Appointment of Sub Committee members – Community Emergency sub-committee
10. Appointment of Working Group members – Hall Refurbishment, Community Hub, Climate Emergency and Biodiversity, Communication, Youth Provision, Community Garden, Accessibility

11. To receive reports from previous representatives to outside bodies.
12. Appointments to outside bodies – Parish Hall (1), One Voice Wales Swansea Area Committee Meeting (1), PACP (1), Community Council Forum (3) Community Charity (4).
13. To review and accept standing order for 2026- 2027
14. To review and accept financial regulations 2026-2027
15. To affirm Pennard Community Councils criteria eligibility to use the General Power of Competency in 2026- 2027.
16. To note renewal date for insurance and timetable for obtaining renewal quotes in respect of all insurable risks including building valuations.
17. To review and agree the Council’s and/or staff subscriptions to other bodies;
18. To agree all current Council policies and procedures following review by the Clerk.
19. Determining the time and date of ordinary meetings of the Council up to and including the next annual meeting of the Council.
20. To agree remuneration for councillors and those with other responsibilities
21. To Review and agree Financial and Operational Risk Assessment
22. To Approve List of Regular Monthly Payments for 2026/27
23. To agree the asset register for 2025-26 as at 31st Mar 2026
24. To agree to appoint our Internal Auditor for the next 3 years on a rolling basis,



Janet Crocker PSLCC
Clerk
23 Apr 2026