

**FINAL MINUTES OF THE MEETING OF PENNARD COMMUNITY COUNCIL COVID 19 SUB
COMMITTEE HELD ON 4th April 2022 VIA ZOOM AT 7.03 PM**

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

All votes will be named votes

Present: Cllr Ralph Cook RC (Chair) Cllr Susan Rodaway SER, Cllr Lynda James LJ, Cllr Malcolm Sims MS, Cllr Arthur Rogers AR, Cllr Jean Marnell JM, Cllr Darran Hickery DH, Clerk, Representative from Alium Health And Safety.

Apologies: None

Dispensation: Cllr Emma Roberts due to ill health.

Absent Cllr Wes Weeks

Declarations of Interest: none

Questions from the Public Limited to 10 mins: none

It was proposed by SER that item 2 be swapped with item 1

Seconded by RC agreed by all

2. To discuss and agree the revised Covid Risk assessment making alterations where required for the hall for recommendation to Full Council.

The representative from Alium explained the amendments she had made to the revised Covid Risk Assessment which were based on assessing the space not the activities so our risk assessment should look at extra cleaning, hand sanitiser stations ventilation etc.. She advised that if the Covid Risk Assessment demonstrated proportionate control, the starting point of 2m physical spacing could be reduced if the other mitigations were put in place for example mask wearing and ventilation. Cllr Hickery asked what guidance she could give to increase the numbers, she advised that by including the other mitigations mentioned the max of the hall could be raised to 48.

The Alium representative left the meeting at 7.35pm and the discussion continued. The document was then looked at line by line and amended in accordance with the previous advice and discussion.

The Clerk was asked to source some appropriate posters for the Hall regarding safe distance, mask wearing, covid symptoms, ventilation etc.

Everyone agreed that the revised risk assessment was now ready for recommendation to Full Council

Proposed by DH seconded by JM agreed by all

1. To discuss Covid 19 Risk Assessments issued by Swansea Council

The Clerk had distributed this previously, it was examined to see if there were any suggestions which could be transferred to our assessment, Maximum numbers for kitchen and bathroom users were taken on board and inserted into the hall covid risk assessment.

3. To discuss quotes for a dishwasher for the kitchen for recommendation to Full Council.

The Clerk presented the quotes for a 500mm commercial dishwasher for the Kitchen but it was agreed that the discussion should be deferred whilst further information regarding energy rating and water consumption was obtained

4. To discuss and agree Carnival Committee request to use the Pavilion Toilets.

Cllr Sims proposed the item be amended to

To discuss and consider the Carnival Committee's request to use the Pavilion Toilets.

Seconded by SER agreed by all with 1 abstention LJ

The Carnival Committee had looked at the cost of renting portable toilets and felt spending the money on cleaning and decorating the pavilion toilets may be more cost effective, so had requested to use these during the carnival weekend

Cllr Sims in conjunction with the Clerk and Groundsman had inspected the pavilion with regards to this request and had observed that there were no means of ventilating this very cramped area, taking into account the previous discussing about mitigating covid risk it was agreed that cleaning and decorating the toilets would not comply with this and it was reluctantly and regrettably agreed that the toilets could not be used in a safe manner for the Carnival and the request refused.

Proposed by JM seconded by MS agreed by all with 1 abstention LJ

The meeting closed at 8.45pm