**CYNGOR CYMUNED PENNARD**

**PENNARD COMMUNITY COUNCIL**

Clerk – Mrs. Jan Crocker

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**To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD**

**Members are summoned to attend a meeting OF PENNARD COMMUNITY COUNCIL via Zoom only on the 15th of Oct 2024 at 7.00pm (Press & Public are invited to attend via Zoom, please contact the Clerk for passcode)**

**Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.**

**To join the meeting via Zoom use this link:**

**https://us02web.zoom.us/j/89745254515**

**AGENDA**

**Apologies for absence**

**Declarations of interest**

**All votes will be named votes**

**Questions from the Public relating to items on this agenda (limited to 10 minutes)**

**Swansea Council Report from Cllr Lynda James**

1. Questions from Councillors (Limited to 10 Minutes)
2. **To receive and sign the minutes of the Hall Committee Meeting held on 25th June 2024**

**previously circulated**

Accuracy and approval

1. **To receive and sign the minutes of the Environment Committee Meeting held on the on the 10th Jul 2024** **previously circulated**

Accuracy and approval

1. **To receive and sign the minutes of the Planning Committee Meeting held on the on the 23rd July 2024** **previously circulated**

Accuracy and approval

1. **To receive and sign the minutes of the Full Council Meeting held on the on the 12th Sept 2024** **previously circulated**

Accuracy and approval

1. **To receive and sign the minutes of the Planning Committee Meeting held on the on the 23rd Sept 2024** **previously circulated**

Accuracy and approval

1. **Admin**
	1. To note and accept Cllr Keith Atkins resignation.
	2. To discuss the Senedd inquiry into the role, governance and accountability of the Community

and Town Council Sector and formulate our response.

* 1. To receive update for the Christmas working group with regards to a Christmas festival.
1. **Finance and Employment**
	1. To approve payments for Oct 2024
	2. To note closing balances Sept 2024
	3. To agree date for a Finance Employment and Policy meeting to look at Quarter 1 and 2 figures.
	4. To agree appointment of Internal Audit to conduct a half yearly review.
	5. To note start of budgeting process for 2025-26
	6. To note Grant applications made or in production this month.
	7. PEFTA update
	8. To discuss and consider funding for the Community Bus
2. **Land Management**
	1. To receive proposals and appoint new Chair of the Land Management Committee
	2. To agree contractor to carry out verti draining of the Field
	3. To note Grant of Rights for Plot 427 and E10
	4. To receive update regarding Community Hub Working Group
	5. To discuss and consider appointing Down to Earth to work with us on Phase 2a of the project

under a single tender agreement.

1. **Environment**
	1. To receive update on Environment and Youth matters
	2. To note Lottery Heritage Funding for the Community Garden and start date ground work.
	3. To receive Newsletter update
	4. To agree the formation of a Newsletter working group and membership
	5. To receive update on Community Garden
2. **Hall**
	1. To receive update on Hall Matters
	2. To note start date of ramp at back of hall.
3. **Correspondence**

**Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media will be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

1. **To agree payment of employee hours**



Jan Crocker PSLCC

Clerk

10 Oct 2024