

**FINAL MINUTES OF THE MEETING OF PENNARD HALL COMMITTEE
HELD ON 22nd Apr 2021 At 8.00pm VIA ZOOM**

Present: Cllr Lynda James LJ (Chair), Cllr Susan Rodaway SR© (Chair), Cllr Arthur Rogers AR, Cllr Ralph Cook RC, Cllr Angela M Brunt AMB, Clerk.

Apologies: Cllr Sally Rogers, Cllr Jeff Rogers, Cllr Darran Hickery, Cllr Wes Weeks, Laurie Irwin.

Declarations of Interest: None

Questions from the Public (limited to 10 minutes)

1. Update on any hall works

Cllr James reported that the all works had been completed with the exception of the installation of the new electricity meter which was imminent. The Hearing loop company were happy to hold their estimate until our internal works were complete.

2. Review Risk Assessment

This was deferred to a Covid Meeting planned for the 4 May at 7.00pm

3. Agree any changes required

Deferred until the 4 May

4. Review use of hall for elections

The Elections department had sent their covid risk assessment and this had been distributed prior to the meeting. The Clerk was asked to find out if they would be producing any notices to ask voters to bring their own pens, wear masks etc. She was also asked to ask the Cleaners to deep clean the hall prior to the 6th of May and immediately after. It was also agreed to advertise the measures locally.

5. Review use of hall and agree when the hall can reopen and for whom.

The Hall opening was discussed briefly, once further guidance from Welsh Government was available a decision would be made.

6. Consider re-installing the internet service

It was agreed to defer this for the time being.

7. Review and agree plans for hall extension

Cllr James presented the plans which had been discussed at the recent working group meeting, where the feedback from hall users has been very positive. These were discussed further including the suggested changes to the storage facilities currently provided to users.

8. Review ideas for changes in storage arrangements

The changes and additions to the storage was discussed as this had also been covered at the working group meeting. Archery Club were especially happy with the suggestion of larger cupboards at the bottom of the Hall. Cllr James also explained where further cupboards could be installed in the kitchen and in the area where the small hall doors were currently situated.

Cllr Cook left the meeting at 8.35pm

9. Consider any new maintenance issues.

There were no issues raised.

Meeting closed at 8.38