

**FINAL MINUTES OF THE MEETING OF THE FINANCE AND EMPLOYMENT
COMMITTEE OF PENNARD COMMUNITY COUNCIL HELD ON 20th OCTOBER
2021 VIA ZOOM
AT 7.08PM**

Present: Cllr Darran Hickery DH (Chair), Cllr Ralph Cook RC, Cllr Susan Rodaway SER, Cllr Jeff Rogers JR, Cllr Lynda James LJ, Cllr Arthur Rogers AR, Clerk

Apologies for Absence: Cllr Malcolm Sims, Cllr Wes Weeks (due to technical difficulties)

Declarations of Interest: None

Questions from the Public Limited to 10 mins: None.

All votes will be named votes

Cllr Weeks joined the meeting at 7.10 but was unable to partake due to technical issues

- 1. To appoint Vice Chair**
Cllr Rodaway was proposed by JR seconded by RC agreed by all
- 2. To discuss and agree Q2 figures for 2021-2022 for recommendation to Full Council**
The Clerk presented the figures which were discussed line by line, one amendment was suggested, this was to move the cost of the floor polisher from the cleaning line to the cleaning material line on the finance system.

The Quarter 2 figures were accepted for recommendation to Full Council.

Proposed by JR seconded by RC agreed by all
- 3. To discuss 2022-2023 budget timetable**
The timetable was discussed, it was agreed that Committee chairs would contact the Clerk to arrange their individual meetings between now and December so that the initial draft would be ready for presentation to Full Council at the December meeting.

Meeting closed at 7.50pm