



# CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Jan Crocker  
11 Anderson Lane, Southgate, Swansea, SA3 2BX  
Tel 07825 225567 or 01792 293924  
email: pennardcommunitycouncil@gmail.com  
[www.pennardcc.org.uk](http://www.pennardcc.org.uk)

**To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD**

**Members are summoned to attend a remote meeting of PENNARD COMMUNITY COUNCIL on 13<sup>th</sup> February 2024 at 7.00pm via zoom.**

**(Press & Public are invited to attend via Zoom please contact the Clerk for details)**

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

To join the meeting via Zoom use this link:  
<https://us02web.zoom.us/j/83401440089>

**Apologies for absence**

**Declarations of interest**

**All votes will be named votes**

**Questions from the Public relating to items on this agenda (limited to 10 minutes)**

**Swansea Council Report from Cllr Lynda James**

Questions from Councillors (Limited to 10 Minutes)

**1) To receive and sign the minutes of the Full Council Meeting held on 18<sup>th</sup> Jan 2023 previously circulated**

Accuracy and approval

**2) To receive and sign the minutes of the Finance Employment and Policy Meeting held on 24<sup>th</sup> Jan 2024 previously circulated**

Accuracy and approval

**3) To receive and sign the minutes of the Planning Meeting held on 24<sup>th</sup> Jan 2024 previously circulated**

Accuracy and approval

**4) To receive and sign the minutes of the Extraordinary Full Council Meeting held on 30<sup>th</sup> Jan 2024 previously circulated**

Accuracy and approval

**5) To receive and sign the minutes of the Hall Committee Meeting held on 6<sup>th</sup> Feb 2024 previously circulated**

Accuracy and approval

**6) Finance and Employment**

- a) To approve payments for Feb 2024.
- b) To note closing balances Jan 2024
- c) To note the Quarter 3 figures as recommended by the Finance Employment and Policy Committee.
- d) To receive updates regarding current grant requests.
- e) To receive an update regarding Councillor allowance claims for 23-24
- f) To note band increase on Finance Package.

## **7) Admin**

- a) To receive an update regarding the PEFTA scheme.
- b) To consider support to local resident looking to obtaining a blue plaque
- c) To receive an update regarding training plans.
- d) To note submissions to the OVW innovative Practice awards 2024.

## **8) Land Management**

- a) To receive an update on Field and Burial Ground matters.
- b) To discuss and agree the phase 1 contract with Down to Earth as outlined following the meeting with them on the 14<sup>th</sup> December 2023.
- c) To agree to front-load funding from pavilion reserves to commence the contract with Down to Earth if current grant application is unsuccessful.
- d) To note Grant of Right 424
- e) To discuss and agree pitch fees for 2024/25
- f) To discuss and consider Newton FC's request to use the field in May
- g) To agree contractor to remove the dead tree from the burial ground car park
- h) To note new rates for electrical supply to the Burial Ground Car park light
- i) To note receipt of the Memorial Stone inspection report and agree action

## **9) Environment**

- a) To receive an update on the community garden
- b) To receive an update on accessibility
- c) To receive update regarding the newsletter
- d) To agree for our Youth Leader to approach the local schools to engage with the young people in the Community in the classroom or in assembly.
- e) To increase membership of the youth working group
- f) To agree a meeting date for the youth working group
- g) To agree for plenary powers to be given to the Chair of Environment and the Clerk for any spend arising from the working group meeting including a sessional worker and look for grant funding to supplement council allocated funds.

## **10) Hall**

- a) To receive update regarding the monthly market
- b) To note the successful contractor to replace the small hall door as agreed by the Hall Committee.
- c) To discuss and consider a discounted rate for the Market until it builds up funds.
- d) To note receipt of the Fire Risk Assessment and agree plenary powers to Clerk to resolve actions required.

## **11) Correspondence**

**Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media will be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

- 12) To agree employees spine points with effect from 1 Apr 2024**



Jan Crocker PSLCC  
Clerk  
8 Feb 2024