

**FINAL MINUTES FROM THE HALL COMMITTEE MEETING OF PENNARD
COMMUNITY COUNCIL
HELD ON THE 14th SEPT AT 7.10 PM**

Present: Cllr Lynda James LJ(Chair), Cllr Keith Roberts KR, Cllr Jason Thomas JT, Clerk

Apologies for absence: Cllr Adam O'Brien, Cllr Ralph Cook, Cllr Susan Rodaway

Declarations of interest: None

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes) - none

1. To receive update on Hall repairs and maintenance due this month.

The Clerk listed the repairs which had been done or were due to be done at the hall, these included replacement cupboard locks, a new toilet roll holder for the accessible toilet repairs to the fire doors and to the rear door and a new lock for the ladies toilet door.

2. To discuss the new quotes received for the Hall Gas and Electricity and agree way forward for recommendation to Full Council.

The Clerk reported that the Dual Fuel contract was coming to an end, she also reported that a saving of £371 had been made during the period April to Sept since the installation of the Solar panels. She then went on to read out the quotes she had received for Octopus; after several years of getting quotes, this company had consistently been the cheapest.

Our Current Green Octopus 24 month fixed Dual Fuel contract estimated annual cost is £3745.25

Octopus 12 month fixed contract with 0 standing charge would be £5298.28

Octopus 12 month fixed contract would be £4823.28

Octopus 24 month fixed contract would be £4425.85

After discussing these prices, it was proposed that the 24 month fixed tariff be recommended to Full Council.

Proposed by KR seconded by JT agreed by all

3. To receive Legionella Risk assessment results and agree any actions for recommendation to Full Council

The risk assessment had been made available in plenty of time for everyone to read it. The Clerk explained there was a question regarding the boiler expansion tank which would be answered in the next week or so but apart from that everyone was happy with the findings which only showed one "high" marking which referred to the lack of paperwork, being the first risk assessment of its kind at the hall this was to be expected.

It was suggested that the Clerk contact the nursery to see if they had conducted any Legionella Risk Assessments in the past, as they may have a monitoring system in place which we could also adopt.

It was agreed that acceptance should be recommended to Full Council.

Proposed by JT seconded by KR agreed by all

4. To receive and discuss Squiggles building plans following their grant expression of interest and agree way forward for recommendation to Full Council

The plans were examined and none of the members present had any adverse comments, it was agreed to recommend to Full Council that permission for a planning application to be made should be given.

Proposed by KR seconded by JT agreed by all

5. To consider the suggestion to install foul drainage at the back of the hall for the future for recommendation to Full Council

The Clerk explained that the nursery were having the wet pour surface at the back of the nursery replaced and they had suggested that it may be a good time to lay any sewage pipes which would be needed in future, if any building work was to be done regarding extending the hall. Cllr Roberts warned that if we were to do this, we would need to ensure that any subcontractors employed sanitised their plant machinery to ensure that knotweed could not be spread to our surroundings. It was agreed to recommend this sewer extension to Full Council.

Proposed by KR seconded by JT agreed by all

6. To receive an update from the hall decarbonisation working group meeting.

Cllr James reported that the working group meeting held earlier in the month had been very productive and that the Community Member who attended had a great deal of knowledge and experience in this sort of project, he had produced a report which would be examined at the next working group session, in order that a plan could be put together for consultation. The Clerk said she would share the report on the shared drive for access by all Councillors.

7. To receive and discuss mural painting request by Hall user and agree action for recommendation to Full Council

The Clerk reported that Pila Pala had been so impressed by the hall mural that she had requested permission to have some butterflies painted, at her own cost, at the back of the hall by the access door to the small hall. No one had any objections, and it was proposed it be recommended to Full Council.

Proposed by LJ seconded by KP agreed by all

8. To agree purchase of a PRS licence for keep fit classes for recommendation to Full Council

The Clerk explained that the hall now had users who needed to play music and although they themselves had a PPL (Phonographic Performance Limited) license, the hall would need to have a PRS (Performing Rights Society) License, this would cost £2.38 per session, as there was currently only one group who would run around forty classes per year the total would be £95.27. This was discussed and agreed that the payment of this licence be recommended to Full Council, with the forward charge being addressed when we set the fees for next year.

Proposed by JT seconded by KR agreed by all

The Meeting closed at 8.00pm