

**FINAL MINUTES OF THE MEETING OF PENNARD COMMUNITY COUNCIL HALL COMMITTEE
HELD ON 5th SEPTEMBER 2022 VIA ZOOM AT 7.05 PM**

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

All votes will be named votes

Present: Cllr Lynda James (Chair), Cllr Susan Rodaway SER, Cllr Darran Hickery DH, Cllr Will Smith WS, Cllr Ralph Cook RC, Cllr Cari Jones CJ, Clerk,

Apologies:

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

Cllrs Keith Atkins, Steve Sheriff and Rachel Carter due to family commitments

Apologies for lateness received from Cllr Darren Hickery

It was proposed to accept the above councillors' apologies

Proposed by SER seconded by RC agreed by all

Absent: Cllr Karen Penny

Declarations of interest None

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes) None

1) To appoint a Vice Chair

Cllr Will Smith put himself forward for Vice Chair

Proposed by WS seconded by RC agreed by LJ against SER (the reason behind this was that she felt there may be public perception of a conflict of interest) **1 abstention CJ**

2) To receive Hall Health & Safety Risk Assessment and to accept actions required

The Health and Safety Risk Assessment was examined and discussed the Clerk was asked to obtain some quotes for the additional Risk assessments recommended by the report and for annual Fire Alarm Test.

It was proposed that the actions required by the report be accepted

Proposed by SER seconded by CJ agreed by all with 1 abstention WS.

3) To receive Hall Electrical inspection findings and to accept actions required.

The Hall electrical inspection findings were discussed at length and it was agreed that the Clerk should obtain three quotes for the actions required by the report, these would be taken to the Full Council meeting in October.

It was agreed to swap point 5 with point 4

5) To discuss alternative ventilation systems

The Clerk had obtained some detail of an alternative ventilation system which would be purely a large fan able to intake and extract air at high or low speeds the example would cost around £800 and other quotes would be required. The Clerk was asked to obtain some quotes to change the ventilation systems in the toilets to motion sensor systems.

Cllr Hickery joined the meeting at 7.55pm

4) To discuss and consider ventilation quotes for recommendation to Full Council

The Clerk presented the quotes she had received which ranged from £9000 for a basis intake output system to £65000 for a heating and cooling system with variances between. It was proposed that the Clerk should obtain some grant funding information so that the full picture could be looked at.

Proposed by LJ seconded by SER agree by all with 1 against WS who felt a cheaper solution should be implemented.

It was agreed to swap point 6 with point 7

7) To agree broadband supplier for recommendation to Full Council

The Clerk had obtained 3 quotes for the provision on high speed fibre broad band for the hall who's wifi had been disconnected during lockdown. The prices were presented and discussed:

Company	contract length	speed	cost per mth	plus installation cost
A	18	35-66	£25.95	£48
B	24	41-60	£27.95	£10
C	36	35-75	£33.95	£85

Company A was chosen, A was revealed to be XLN

Proposed by WS seconded by RC agreed by all with 1 abstention SER.

6) To agree to switch on the WIFI in the hall.

Following the supplier discussion and decision, it was agreed to switch the WIFI back on in the Community hall.

Proposed by LJ seconded by DH agreed by all with 1 abstention SER.

Meeting closed at 8.45pm