

Notes and Actions from the Full Council Meeting Held on 11 June 2024

At 7.03pm

Present: Cllr Susan Rodaway SER (Chair), Cllr Keith Atkins KA, Cllr Lynda James LJ, Cllr Steve Sheriff SS, Cllr Rachel Carter REC, Cllr Mark Parkinson MP, Cllr Elsbeth Rodaway ER, Cllr Cari Jones CJ, Cllr Ralph Cook RC, Community Council Candidate, Clerk.

Apologies for absence: Cllr Christos Georgakis due to illness, Cllr Leanne Richards due to personal commitments. Cllr E Rodaway gave apologies that she would need to leave early.

Declarations of interest: Cllr Rachal Carter declared an interest at point 6a.

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

None

SER proposed that item 6a be moved to the beginning of the agenda.

Seconded by KA agreed by all

- 6 (a)** To consider co-option of new community councillor for Kittle.

Cia Carter had met Council member prior to the meeting and had answered their questions.

MP proposed that Cai be accepted as a Community Councillor for Kittle this was seconded by SS agreed by all with 1 abstention REC

Cai was welcomed to the Community Council.

Cllr E Rodaway left the meeting at 7.07pm

Swansea Council Report from Cllr Lynda James

a) Questions from Councillors (Limited to 10 Minutes)

Cllr James report included matters about the LAC absence, the refreshing of the bus shelter painting at the top of Linkside and a Green Path update. There was also a discussion regarding the status of the cushion crossing which had been suggested last year.

1) To receive and sign the minutes of the Annual Meeting held on 7th May 2024 previously circulated

Accuracy and approval

CJ asked that the minutes were amended to

Swansea Town Council Forum

CJ had not attended any of these meetings as there had not been any arranged.

Amendment proposed by CJ seconded by MP agreed by all

Amended minutes proposed by RC seconded by LJ agreed by all

2) To receive and sign the minutes of the Full Council Meeting held on 13th May 2024 previously circulated

Accuracy and approval

LJ proposed an amendment to note that although the new bus was damaged the community bus service continued. Seconded by SS agreed by all

Amended minutes proposed by LJ seconded by MP agreed by all with 1 abstention SS

3) To receive and sign the minutes of the Environment Meeting held on the on the 21st May 2024 previously circulated

Accuracy and approval

Proposed by REC seconded b LJ agreed by all with 1 abstention SS

4) To receive and sign the minutes of the Planning Meeting held on the on the 30th May 2024 previously circulated

Accuracy and approval

Proposed by RC seconded by CJ agreed by all with 1 abstention SS

5) To receive and sign the minutes of the Finance Employment and Policy Meeting held on the on the 4th June 2024 previously circulated

Accuracy and approval

Proposed by LJ seconded by RC agreed by all with 1 abstention SS

6) Admin

a) To consider co-option of new community councillor for Kittle.

Move to beginning of the meeting.

b) To accept notice of change to Standing Orders

Notice accepted

c) To accept notice of change to Financial Regulations

Notice accepted

d) To note change of date for the January Full Council meeting

The January meeting was changed to the 14th of Jan

Proposed by SER seconded by KA

Votes for REC MP CJ

Votes against SS

Abstain LJ

Motion carried.

e) To discuss and consider changing the format of the Councillors Web page to contain phone numbers.

SS proposed that Councillor could request their personal phone numbers appear on the website.

Seconded by LJ

Votes for MP RC

Votes against SER CJ REC

Abstained KA

Motion carried

f) To note application for standards committee vacancy

Noted

g) To receive update regarding Hybrid equipment

Update given

h) To receive update from the Finance and Governance Toolkit training session

Update given by Clerk and Chair

i) To receive requests to attend the Innovation Practice Conference on the 3rd July

MP and ER requested to attend.

j) To receive an update regarding the line painting of the hall and burial ground car parks and to agree a contractor to complete the tasks.

Company A £1200

Company B £ 3000

Company C £1500

Company A was proposed by SS seconded by KA on the understanding that they could provide the necessary Insurance references and Health and Safety information. If not, company C would be given the task.

7) Finance and Employment

a) To approve payments for June 2024

Proposed by KA seconded by LJ agreed by all

b) To note closing balances May 2024

Noted

c) To accept the Internal Auditors report as recommended by the Finance Employment and Policy Committee

Proposed by MP seconded by REC agreed by all

d) To review and agree the AGAR 2023-24 as recommended by the Finance Employment and Policy Committee

Proposed by LJ seconded by RC agreed by all with 1 abstention SS

Cai Carter left the meeting at 8.25pm

e) To agree the Annual Governance Statement ready for signature by the RFO and Chair.

Proposed by SS seconded by LJ agreed by all

f) To note completion of Audit Notice for posting and display

Noted

g) To agree 5 year contract with Edge IT for our finance package.

Proposed by SER seconded by MP agreed by all

h) To agree the format and use of pre-qualification for suppliers as recommended by the Finance Employment and Policy Committee

It was proposed this be taken back to the Finance Committee for further discussion.

Proposed by SER seconded by MP agreed by all with 1 abstention SS

i) To accept the implementation of the New Model Contract of Employment as recommended by the Finance Employment and Policy Committee with amendment.

It was proposed this be taken back to the Finance Committee for further discussion.

Proposed by SER seconded by MP agreed by all

j) To note Grant applications made or in production this month.

Noted

8) Land Management

a) Update on Burial Ground matters

Update given

b) To receive update on Community Hub Project.

Update given

9) Environment

a) Update on Environment matters

No updates other than those on this agenda

b) To receive update on Community Garden

Update regarding funding was given by the Clerk

c) To agree to write to Welsh Govt asking for the legal requirement for a habitat plans to be extended to major land owners on an AONB

Proposed by REC seconded by CJ agreed by all

d) To note Youth Engagement Report and to discuss and agree the way forward.

Noted, plenary powers given to Clerk and Chair to go ahead with the summer sessions should grant funding not be successful.

Proposed by MP seconded by CJ agreed by all

10) Hall

a) Update on Hall Matters

Update given regarding rear door

b) To receive report from Hall Users Meeting and note any actions requested

Update given by LJ

11) Planning

a) To agree LDP2 consultation response as proposed by the Planning Committee

Proposed by REC seconded by RC agreed by all

12) Correspondence

This included:

the recent email conversations with to Cllr Smith

Big Climate Leap invitation

Prime Events request to rent the field for a family event in Aug

A request for the Community Council to organise a regular table top sale

News that the Planning officer has agreed to come to a planning meeting

Meeting closed at 9.31pm