

FINAL MINUTES OF THE MEETING OF PENNARD COMMUNITY COUNCIL HELD ON 18th May 2021 VIA ZOOM AT 7.05 PM

Present: Cllr Ralph Cook RC (Chair) Cllr Susan Rodaway SER, Cllr Lynda James LJ, Cllr Jean Marnell JM, Cllr Jeff Rogers JR, Cllr Sally Rogers SR, Cllr Malcolm Sims MS, Cllr Darran Hickery DH, Cllr Arthur Rogers AR, Cllr Angela M Brunt AMB, Cllr Wes Weeks WW, Clerk, Admin Assistant

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

Apologies for Absence: Cllr Rachel Carter RDC Cllr Emma Roberts, Cllr Darran Hickery,
Apologies for Lateness: Cllr Malcolm Sims

Declaration of Interest: None

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

None

- 1) 2021/97 Minutes of the Covid 19 Sub Committee Meeting held on 1st Apr 2021**
 - a. For ratification
Proposed by JR seconded by JM agreed by all who were present
 - b. Accuracy and approval
Proposed by JR seconded by JM agreed by all who were present
- 2) 2021/98 Minutes of the Full Council Meeting held on 13th Apr 2021**
Accuracy and approval
Proposed by LJ seconded by JR agreed by all with 1 abstention AMB
- 3) 2021/99 Minutes of the Planning Committee Meeting held on 22nd Apr 2021**
Accuracy and approval
Proposed by RC seconded by JM agreed by all who were present

Cllr Wes Weeks joined the meeting at 7.14pm

- 4) 2021/100 Minutes of the Hall Committee Meeting held on 22nd Apr 2021**
Accuracy and approval
Proposed by LJ seconded by AMB agreed by all who were present
- 5) 2021/101 Minutes of the Extraordinary Full Council Meeting held on 26th Apr 2021**
Accuracy and approval
Proposed by LJ seconded by JM agreed by all
- 6) 2021/102 Minutes of the Covid 19 Sub Committee Meeting held on 4th May 2021**
 - a. For ratification
Proposed by JM seconded by SER agreed by all who were present
 - b. Accuracy and approval
Proposed by JM seconded by JR agreed by all who were present

- 7) **2021/103 Minutes of the Covid 19 Sub Committee Meeting held on 6th May 2021**
- a. For ratification
Proposed by LJ seconded by AR agreed by all who were present
 - b. Accuracy and approval
Proposed by SER seconded by AR agreed by all who were present

- 8) **2021/104 Finance and Employment**
- a) To approve payments for May 2021
Proposed by JR seconded by RC agreed by all
 - b) To note closing balances Apr 2021
Noted

- 9) **2021/105 Admin**
- a) Update on PEFTA Scheme
The PEFTA Assistant reported no change to the current scheme membership. She had attended a meeting with SCVS for a pre lottery funding discussion. They suggested that we apply for a grant to cover three years support, this was discussed and agreed as it would provide continuity and security for the community but we would take advice from the lottery.

Cllr Malcolm Sims joined the meeting at 7.30pm

- 10) **2021/106 Burial Ground**
- a) Update on Burial Ground matters
The cost of the recent burial ground inspection was discussed and it was suggested that the Clerk write to the company detailing the issues which had arisen and ask them to revise their invoice based on these points.
 - b) To note Grant of Rights to be issued in May
The Grant of Right for grave 408 was noted.

- 11) **2021/107 Field**
- a) Update on Field matters.
Cllr Sims gave a brief update regarding the Caretaker position and results of the recent park inspection.

- 12) **2021/108 Environment**
- a) Update on Environment matters
Cllr Rodaway reported that there had been some interest raised in the Community for an electric car club.
 - b) Community Garden update
Cllrs Rodaway A Rogers and the Clerk had met recently with a Community Member from Bishopston who had expressed an interest in becoming involved with the potential Community Composting Scheme planned for the Garden and had passed on some very useful information. Cllr James said she had a hot tumbler that she was happy to donate to the scheme.
 - c) Update on RDP PiF
Cllr Rodaway reported that the Project Idea Form submitted to the Rural Development Project had been successful and that a meeting with the team was scheduled for later in the week.

- d) Update on PEP talk
The PEP talks continued to be a great success, earlier in the month there had been one on Re-purpose and re-use with a further one on low carbon heating planned for later in the month. Cllr Marnell felt that there was a greater need to promote these, it was suggested that the School may help by sending out details via their text system. Cllr Marnell agreed to contact the Head Teacher for help.
- e) Update of Dog Bin Stickers
Cllr Carter has been very busy attaching the stickers to the bins in Pennard, Cllr Sims volunteered to do the same in Kittle.

13) 2021/109 Hall

- a) Update on Hall Matters
Cllr James reported that the upgraded electricity meter has been fitted and the refurbishment plans needed to be progressed.
- b) To discuss and agree the appointment of a temporary part time cleaner.
This was discussed and it was agreed to publish an advert on the social media sites for a someone local to clean the hall 1 hr per day 4 days per week at a rate of £12.50 per hour.
Proposed by SER seconded by JR agreed by all
- c) To discuss and agree expansion of current cleaning contract.
This was deferred for the time being

14) 2021/110 Covid

- a) Update from Covid Meeting
The Clerk has written to the National Trust Manager about the “Thank You Key Workers” bench discussed at the recent Covid meeting, before it is brought to the next Full Council Meeting.

15) Updates from Swansea Council

- a) Cllr. Lynda James informed the meeting of the recent death of the former Councillor, she went on to explain they had been responsible for the installation of the toddler park. Cllr Rodaway proposed that a 1 minute silence be held before the commencement of the June Council meeting. The Admin Assistant suggested a plaque be placed in the park in her memory, this would also be taken to the June meeting.

Cllr James had met with the County arboriculturist regarding blossom trees and had applied for a £3000 grant from the Gower Society for 15 trees to be planted in the community. The arboriculturist had also examined the dead tree reportedly overhanging the play park and had found it to be fine with the exception of one dead limb, the Clerk was asked to approach the owner and offer to have it removed for them.

Cllr James went on to discuss the brambles had being cut back on the school route and that the pot holes in Heatherslade Drive were still to be done. She had also found that the drop kerbs on Linkside Drive, raised at the last meeting, were not down for removal in the near future.

Cllr Rodaway reported pot holes in the footpath from Southgate Rd to Heatherslade Drive and asked if Highways would consider placing boulders on the grassed area by the Lookout to deter parking. A general discussion on parking ensued.

Cllr James went on to report funding had been obtained to upgrade the footpath by Hael Lane and complete the work on the cinder path opposite the golf club. She said that there had also been an award of £30000 for signage and repair work for the Castle. Cllr Rodaway

asked if this would include the Church ruins, the Clerk was asked to write to the Golf Club to see if they were responsible for this building or if it was CADW.

£50000 had also been granted for heathland management work on Fairwood Common, Cllr J Rogers expressed concern regarding this, Cllr Rodaway reported the scrub removal work done by the Commoners Association on the cliffs had improved the biodiversity of the area and this may have a similar effect, if done carefully.

Cllr James also reported that there had been a £20m package granted from Welsh Govt to help Swansea emerge from the pandemic by upgrading commercial areas. She suggested that Kittle could benefit from this and asked for ideas. Cllr Rodaway asked for the criteria to be circulated.

- b) Any other matters arising for discussion (any decisions required will be made at a future meeting).
Cllr Sims asked Cllr James about recent activity in Kittle Quarry which he had been asked about by a resident, she said she would look into it.
Everything else covered above.
- c) Vaccine/Covid update.
The Clerk presented the latest figure.

16) 2021/111 Correspondence

The Clerk read out a letter received regarding EFTA citizens which had been circulated previously

A letter containing a donation and a letter from the Carnival Committee regarding two summer events which would be taken to the next Covid meeting.

She also reported a call from a member of the Community who had thanked the Burial Ground Chair and herself on the way they had handled a sensitive burial matter.

The meeting closed at 9.37pm

Financial Summary - Cashbook

Summary between 01/04/21 and 30/04/21 inclusive.

Balances at the start of the year

Ordinary Accounts

Current Account £81,997.64

Short Term Investment Accounts

Green Path £3,529.75

No 4 Account £76,961.35

Pavillion Account £39,552.73

Total £202,041.47

| RECEIPTS | Net | Vat | Gross |
|----------------|-------------------|--------------|-------------------|
| Administration | £20,008.54 | £0.00 | £20,008.54 |
| FIELD | £5,502.00 | £0.00 | £5,502.00 |
| Hall | £3,684.67 | £0.00 | £3,684.67 |
| Environment | £1,933.33 | £0.00 | £1,933.33 |
| Total Receipts | <u>£31,128.54</u> | <u>£0.00</u> | <u>£31,128.54</u> |

| PAYMENTS | Net | Vat | Gross |
|----------------|-------------------|----------------|-------------------|
| Administration | £5,912.59 | £30.45 | £5,943.04 |
| Burial | £407.45 | £80.50 | £487.95 |
| FIELD | £2,054.38 | £405.10 | £2,459.48 |
| Hall | £7,111.03 | £63.79 | £7,174.82 |
| Total Payments | <u>£15,485.45</u> | <u>£579.84</u> | <u>£16,065.29</u> |

Closing Balances

Ordinary Accounts

Current Account £97,059.87

Short Term Investment Accounts

Green Path £3,529.78

No 4 Account £76,962.00

Pavillion Account £39,553.07

Total £217,104.72

Signed _____
Chair

Clerk / Responsible Financial Officer