**FINAL MINUTES OF THE MEETING OF PENNARD COMMUNITY COUNCIL**

**FINANCE EMPLOYMENT AND POLICY COMMITTEE**

**HELD ON THE 24th Jan 2024 AT 7.20PM**

**Present:** Cllr Susan Rodaway (Chair) SER, Cllr Lynda James LJ, Cllr Keith Atkins KA, Cllr Rachel Carter REC, Cllr Ralph Cook RC, Clerk

**Apologies for absence:** Cllr Darren Hickery due to work commitments

**Declarations of interest:** None

**All votes will be named votes**

**Questions from the Public relating to items on this agenda (limited to 10 minutes)**

1. **To review the Quarter 3 figures for recommendation to Full Council**

The Clerk presented the quarter 3 figures line by line, there were no questions and the figures were accepted for recommendation to Full Council in February.

**Proposed by LJ seconded by RC agreed by all**

1. **To discuss and agree the Admin Budget for 2024/25**

The admin budget was discussed line by line and the figures entered into the budgeting spreadsheet.

**Proposed by REC seconded by RC agreed by all**

1. **To discuss amend and agree the Full Budget for 2024/25 for recommendation to Full Council**

Following the completion of the Admin budget the other figures were looked at and discussed. The budget was then proposed for recommendation to Full Council.

**Proposed by LJ seconded by REC and agreed by all**

1. **To discuss and agree the precept for 2024/25 for recommendation to Full Council**

Everyone present was happy with the Precept generated by the budget figures and it was proposed that this be recommended to Full Council.

**Proposed by REC seconded by LJ agreed by all**

1. **To discuss response to lease and agree way forward for recommendation to Full Council**

The Clerk reported there had been no update received

**Meeting closed at 8.38pm**