

**DRAFT MINUTES FROM THE ADJOURNED MEETING OF PENNARD COMMUNITY
COUNCIL
HELD ON THE 24th Feb 2026 AT 7.00PM**

Present: Cllr Lynda James LJ (Chair), Cllr Rebecca Donnachie RD, Cllr Steven Rodaway SR, Cllr Ralph Cook RC, Cllr Keith Roberts KR, Cllr Jasmine Roberts JR, Cllr Will Smith WS, Cllr Cari Jones CJ, Clerk

Apologies for absence: Cllr Jon Dickson , Cllr Susan Rodaway, Cllr Richard Beynon due to personal reasons

Absent: Cllrs Adam O'Brien, Jason Thomas, Rachel Carter

Declarations of interest

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

1. Environment

a) To receive update regarding local current Environmental initiatives.

Nothing to report

b) To receive update on Community Garden

The Clerk gave a brief update regarding the funding for the Garden which was now complete, there had been an underspend of £2058.55 which had been paid back to the funder and the paperwork completed.

c) To receive update on Youth activities

The Clerk gave a brief update, the report from Swansea MAD and photos had been shared previously, but she showed the photos again stating that the attendance numbers had increased, with the last group of sessions having 25 – 30 young people regularly attending. An excerpt from the Swansea MAD report appears below:

Pennard Community Council - Youth Provision Nov 2025 - Feb 10th 2026

Pennard Youth Club has had an outstanding period of delivery between November 2025 and February 2026. During this time the club has offered a rich mix of co-produced activities, strong partnership work and real opportunities for young people to influence decisions and talk about the issues that affect their lives.

The sessions have been shaped with young people and built around their interests. Activities have included arts and crafts, creative media, photography, games, music, digital activities and cooking, all delivered in line with the Youth Work Principles and Purposes so that they are educative, inclusive, expressive, empowering and participative. This approach has helped young people build confidence, develop friendships and experience the club as a safe, welcoming space that belongs to them.

Climate action and environmental stewardship have continued to be important threads. Young people have taken part in sessions on biodiversity, climate change and sustainability linked to the development of a community garden. They have explored food growing, pollinators, waste reduction and everyday climate actions in Pennard while also taking part in climate conversations connected to Wales Climate Week, with their feedback shared with the Welsh Government to show how youth voice can influence real world climate discussions.

Democracy work during this period has been particularly powerful. In partnership with BGC Wales, the club has hosted democracy workshops that explain how the Senedd

works, what Members of the Senedd do and why decisions made in Cardiff Bay matter for local young people. Crucially, these sessions have given eligible young people the chance to register to vote during the workshops, so they leave not only better informed but actually on the electoral register and ready to participate in future elections including the Senedd election in May 2026.

Wellbeing has remained central. Barnardo's have led wellbeing cooking sessions which young people have really engaged with and which will continue. These sessions use cooking and shared meals as a gentle way to talk about mental health, stress, money pressures and self care. Young people have learned simple, cost effective recipes, eaten together and had space to talk about how they are feeling with trusted adults in a relaxed environment.

Alongside this, the programme has included science activities, active games and creative sessions. Young people have taken part in practical science, digital and media work and group games that keep the atmosphere lively, fun and inclusive. This mix has meant that there is always a way in for different personalities, whether they prefer hands-on experiments, creative projects or quieter reflective time.

The club has also hosted consultations on child poverty, giving young people the chance to speak honestly about the realities of low income, the cost of food, transport and activities and the impact of financial stress on their lives. Their views have been shared with partners and used to inform wider discussions about child poverty and support for families, reinforcing the message that young people are experts in their own experiences and must be listened to.

Partnership working has underpinned all of this. Swansea MAD has continued to work closely with Pennard Community Council, Barnardo's, BGC Wales and other visitors such as Barnardo's wellbeing staff and science focused partners. Regular updates have been provided to Pennard Community Council and promotion has continued through social media, schools and community networks, with digital flyers and posters shared to keep awareness high and encourage new young people to attend.

d) To discuss and consider the next group of youth sessions.

The fee proposal of £1605 for 6 sessions from the 24th of Feb to the ^h of 31st of March was discussed and agreed.

Proposed by KR seconded by RD agreed by all present

Cllr Steven Rodaway left the meeting to restart his computer at 7.09pm

e) To note results from the Road Safety Consultation.

A link to the results of the Road Safety Consultation had been attached to the agenda, the results covered expected concerns regarding speed, dangerous parking and general road safety. No one had any questions or comments, so the information was noted.

Cllr Steven Rodaway rejoined the meeting at 7.12pm

f) To receive update on accessibility matters.

The following report had been shared previously via the shared folder:

Pennard Wellness Walk and Walkers are Welcome

The Pennard Wellness Walk was originally set up through Pennard Garden Society. In order to have the correct insurance, all walkers had to be a member of the Pennard Garden Society which was an issue for some people and put people off joining the Walking Group. Therefore, it was suspended until we could find a better alternative. Pennard Community Council agreed to support this instead. In the meantime, the Walking Group still met up monthly on every 3rd Monday at 2.30pm at Three Cliffs Cafe. Sadly, we have recently lost the eldest member, Ellen. The group want to re-start the walk and we will be meeting on 16th Feb to agree the start date. The walk will be fortnightly to fit with the Bishopston walk which is fortnightly on the first and Friday of the month.

Risk Assessments have been done and because styles behind the school have been replaced by kissing gates there is a possibility for a circular walk through the fields and the wood as well as a more accessible street walk through the playing fields and Pennard Road. I have met with Rachael the local area coordinator (LAC) to get help to promote the Wellness Walk.

I have met up with Clive Scott and Nick Samuels of Walkers are Welcome (WaW) and I am now the Accessibility Officer for Bishopston and Pennard WaW. The WaW strategic approach is:

“- We will use the WaW network to market our area for walkers looking for excellent locations for walking trips and holidays

- We will provide top quality information for local walks in both Welsh and English
- We will offer local people and visitors excellent walking opportunities within our area
- We will ensure that footpaths and facilities for walkers are developed, maintained, improved and well signposted, using environmentally responsible approaches
- We will contribute to local tourism plans and business and regeneration strategies
- We will promote the health benefits of walking and increase participation from all sections of the community, regardless of background
- We will encourage the use of public and community transport”

The intention is work on the circular walk so that it is even more accessible. Lynda has asked for a bench near Hael Lane as a rest point.

Tyfu Community Garden

Collecting marketing material and working with Sasha to promote groups to use the garden with the intention to find groups who will benefit from our accessible garden. Checked out accessibility of garden when a disabled wheelchair user volunteered last Saturday. Noticed that the wheelchair dug up the path in places. Question- is this an issue or do we simply pat down the path when this happens? The work benches in the poly tunnel are not really well accessible for wheelchair user – maybe one work bench needs to be brought forward to solve this issue.

Disabled Parking by Garden

Cars have been parking on the ramp by the community garden. One solution is to make this area a disabled parking spot. The Disabled parking spot by the small hall is not accessible and too small. Needs attention.

Disabled Residents

I have been helping residents where the family member has become disabled through a stroke. The person wanted come home however they were issues of not getting it enough support to be able to do so. I have been advising them how to get direct payments for both the disabled person and the unpaid carer (family member) so that they can get the support that they needed. They were not given any information at the hospital there were no links in social services to help these people. Both disabled people and carers can have assessments and apply for direct payments, so they have the help that they need. As we do have large elderly population in Pennard, such situations must be common. If councillors hear of similar situations, I am happy for my contact details to be shared to help others the same sort of situation.

No questions were raised.

Accessibility Audit

I attended the Gower Forum where I was advised to do an Accessibility Audit following points raised by community member which I will bring to the committee meeting.

The points referred to were read out by the Clerk

The accessible toilet in the hall – issues including with the tap and no sanitary products.

People parking on the ramp by the Community garden

The top gate by the path by Pennard Drive

The path by the school being slippy etc.

Paths and benches to Castle and Coastal path no longer accessible.

No space for Adapted Cycles by the NT car park

Some of these were already in hand or were beyond our control but would be reported accordingly.

Cllr Jones also mentioned some suggested additions to the Garden such as raised beds on legs so a wheelchair could be tucked under as well as an adjustment to some of the Polytunnel shelves which were a little low.

g) To discuss and consider an Accessibility Audit or consultation following points raised by community members.

The format of an accessibility audit was discussed Cllr James asked if Cllr Jones had any knowledge of what was involved, she reported that she knew of other Councils who had conducted one and that it was more of a rolling audit rather than a one off. With matters being added and removed as they were actioned, she reported that it would be an excellent task for the Accessibility Working Group which currently consisted of herself, Cllr Susan Rodaway and a member of the Public . As no costs were involved the matter was concluded.

Cllr James proposed that Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media will be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted at point h.

h) To discuss and agree to a reasonable adjustment for councillor

The Clerk explained that, as requested, she had looked at some equipment to help one of the Councillors better hear what was going on at meetings, the individual had looked at this and decided that the equipment was not necessary, but an administration change would help. It was agreed that rather than accessing the shared drive, a set of documents and reports would be emailed to the councillor separately along with the agenda/summons.

The second point discussed was to give one of the Councillors the ability to speak first on a motion rather than have to wait in turn as this sometime meant they did not have the opportunity to speak as they had forgotten what they wanted to say by the time they were called due to their disability.

KR Proposed that this be trialled and that the councillor in question be given the opportunity to take up the offer of first to speak or not.

Seconded by SR agreed by all able to vote

Cllr Smith Joined the meeting at 7.42pm

2. Hall

a) To receive update on Hall repairs and maintenance due this month.

The Clerk reported that the new fire doors had been fitted and that the half yearly fire alarm test had been completed.

b) To discuss disabled parking at rear of hall and agree action.

This matter was introduced and briefly discussed, but it was proposed to adjourn the matter until the annual health and safety risk assessment of the carpark and hall was conducted in a month or so time.

Proposed by LJ seconded by JR agreed by all with 1 abstention CJ

c) To receive update regarding electricity export.

The Clerk reported that the necessary paperwork had been received and that the application to Octopus Shapeshifter had been made.

3. Correspondence

The correspondence was read out these included:

An email had been sent to the Planning department asking that amended plans be brought to our attention, after a planning application commented on by the committee had been changed and only brought to light when the decision was published.

An email regarding the 3 large advertising signs on the path/bank on the way to pobbles had been sent to planning.

An email had been received regarding Cllr Jones' appointment as Disability and Access Officer to the Bishopston and Pennard Walkers are welcome group which had been mentioned in the Accessibility report.

An email requesting toilet facility at the park.

A request from the “New” Market organisers for a fee reduction.

Information from the local police to hold a joint quarterly meeting involving all the Community Councils on Gower.

Finally, the Clerk reported that she had received a formal complaint from a Councillor, which she was presently dealing with through the local resolution protocol but if not accepted could go to the Ombudsman.

The meeting closed at 8.20pm

Financial Summary - Cashbook

Summary of receipts and payments between 01/01/26 and 31/01/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Current Account £51,938.29

Short Term Investment Accounts

No 4 Account £168,434.27

Pavillion Account £28,091.48

PEFTA A/C prev Green Path £1,575.88

Total £250,039.92

RECEIPTS	Net	Vat	Gross
Administration	£1,137.74	£0.00	£1,137.74
Burial	£465.00	£0.00	£465.00
Hall	£1,732.75	£0.00	£1,732.75
Total Receipts	<u>£3,335.49</u>	<u>£0.00</u>	<u>£3,335.49</u>
PAYMENTS	Net	Vat	Gross
Administration	£6,440.24	£50.01	£6,490.25
Burial	£736.33	£86.39	£822.72
FIELD	£19,465.28	£3,828.79	£23,294.07
Hall	£1,467.01	£156.27	£1,623.28
Total Payments	<u>£28,108.86</u>	<u>£4,121.46</u>	<u>£32,230.32</u>

Closing Balances a 31/01/26

Ordinary Accounts

Current Account £53,104.93

Short Term Investment Accounts

No 4 Account £152,254.85

Pavillion Account £28,258.79

PEFTA A/C prev Green Path £2,757.68

Total £183,271.32

Total £236,376.25

Signed _____

Chair

Clerk / Responsible Financial Officer

Pennard Community Council												
Monthly Payments	Jan-26										CHQ/BACS/DD/	
Detail	PF	BG	CH	ENV	YOUTH	ADMIN	BANK	PAV	GPC	SUB TOTAL	Dr Card	
Octopus Electricity	17.59		111.01							128.60	DD	Local Govt Act 1972 S111
Dwr Cymru	92.00		104.50							196.50	DD	Local Govt Act 1972 S111
Octopus Gas			415.15							415.15	DD	Local Govt Act 1972 S111
Swansea CC - Rates			180.57							180.57	DD	Local Govt Act 1972 S111
ground rent										0.00	i/n	Local Govt Act 1972 S111
Grave Digging		100								100.00	i/n	Local Authorities Cemeteries Order 1977 S.214(6)
Plaque engraving										0.00	i/n	Local Authorities Cemeteries Order 1977 S.214(6)
Ground Maintenance	760.21	363.87	71.75							1195.83	i/n	Local Govt Act 1972 S111
Street Light in BG Car Park (SSE)		272.46								272.46	DD	Highways Act 190 S301
Memorial Stone repair payment										0.00	i/n	Local Authorities Cemeteries Order 1977
Cleaning	176.00		320							496.00	i/n	Local Govt Act 1972 S111
Subscription										0.00	i/n	Local Govt Act 1972 S111
Cleaning Material	34.97		46.25							81.22	i/n	Local Govt (Misc Provisions) Act 1976 s19
Internet for Hall			58.81							58.81	DD	Local Govt & Elections (Wales) Act 2021 s47
Fire Equipt check										0.00	DC	Local Govt Act 1972 S111
Repairs and maintenance	219.12		15.99							235.11	i/n	Local Govt Act 1972 S111
Professional Services										0.00	i/n	Local Govt Act 1972 S111
Rural Anchor solar grant										0.00	i/n	Local Govt Act 1972 S111
Waste Collection	44.2									44.20	i/n	Local Govt Act 1972 S111
Toilet bins			142.98							142.98	i/n	Local Govt Act 1972 S111
Slide and repair to play equipt	17976.19									17976.19	i/n	Local Govt Act 1972 S111
Lloyds Bank (Monthly Service Charge)							9.5			9.50	DD	Local Govt Act 1972 S112
Vodafone						25.58				25.58	DD	Local Govt Act 1972 S111
Voxi						10				10.00	DD	Local Govt Act 1972 S111
HMRC						1310.59				1310.59	Payroll	Local Govt Act 1972 S112
Employee costs						3811.63				3811.63	Payroll	Local Govt Act 1972 S112
Home Working Allowance and Exp						26.7				26.70	Payroll	Local Govt Act 1972 S112
Audit						500.00				500.00	DD	Local Govt Act 1972 S112
Stationary										0.00	i/n	Local Govt Act 1972 S112
Zoom						16.79				16.79	DD	Local Govt & Elections (Wales) Act 2021 s47
Electical Check	145									145.00	i/n	Local Govt Act 1972 S112
Adobe						16.64				16.64	DD	Local Govt Act 1972 S112
PEFTA								504.98		504.98	DC	Local Govt & Elections (Wales) Act 2021 s24
Training						206.50				206.50	i/n	Local Govt Act 1972 S111
Christmas										0.00	i/n	Local Govt Act 1972 S111
Google Storage						1.33				1.33	DD	Local Govt Act 1972 S142
Youth Sessions										0.00	i/n	Local Govt Act 1972 S112
TOTAL	19465.28	736.33	1467.01	0.00	0.00	5925.76	9.50	0.00	504.98	28108.86		

Pennard Community Council

Monthly Receipts		Jan-26												
Detail	PF		BG		CH		Admin		Enviroment		Youth		TOTAL	
	Invoiced	Rec'd	Invoiced	Rec'd	Invoiced	Rec'd	Expected	Rec'd	Expected	Rec'd	Expected	Rec'd		
Precept													0	
Rent								1000	1000				1000.00	
Insurance Contribution								20.85	20.85				20.85	
Food Festival													0.00	
Water Contribution							74.5						74.50	
Grants														
Interest									116.89				116.89	
Wayleaves													0.00	
VAT													0.00	
PEFTA Donations														
Regular bookings						0.00	1590.50						1590.50	
Casual bookings						0	67.75						67.75	
Cancellations with 72 hrs + notice	1													
write offs due to heating														
Market													0.00	
Pitch Hire		0	0.00										0.00	
cancellations due to weather	2		2											
Cancellations with 72 hrs + notice														
Burials						465							465.00	
TOTAL			2.00		465.00		1732.75		1137.74		0.00		0.00	3335.49