

**FINAL MINUTES OF THE MEETING OF PENNARD COMMUNITY COUNCIL COVID 19 SUB
COMMITTEE HELD ON 27th June 2022 VIA ZOOM AT 6.51 PM**

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

All votes will be named votes

Present: Cllr Susan Rodaway SER (Chair), Cllr Darran Hickery DH, Cllr Keith Atkins KA, Cllr Jean Marnell JM, Cllr Lynda James LJ, the Clerk.

Apologies:

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

Cllr Ralph Cook due to family commitments

It was proposed to accept the above councillor's apology

Proposed by SER seconded by DH agreed by all

Apologies for lateness: Cllr Jean Marnell and Cllr Lynda James

Cllr Will Smith and Cllr Steve Sheriff were not admitted to the meeting as agreed with Cllr Will Smith prior to the meeting. They are not members of the sub committee and had also requested to be considered as contractors for items of business on the agenda.

Declarations of Interest: none

Questions from the Public Limited to 10 mins: none

1. To agree to turn off hot water in the pavilion for the Carnival.

Cllr Rodaway explained that as legionella tests take time and that the Council who are keen to support the carnival, it had been suggested that the hot water system be decommissioned temporarily. The Clerk had spoken with our plumber and he was happy to do this. (see attached report)

Cllr Lynda James joined the meeting at 6.54

Proposed by DH seconded by KA agreed by all with 1 abstention LJ

2. To agree long term plan for hot water usage in the pavilion

It was suggested that this item be deferred to a Land Management Committee Meeting.

Cllr Jean Marnell joined the meeting at 7.00

3. To discuss and agree contractor to conduct Legionella Risk assessment and or legionella test for the pavilion if necessary.

The Clerk had previously circulated the attached report and the options were examined and discussed; it was decided that the in order to ascertain the risk of legionella initial sample

tests would be conducted. Company A were chosen to conduct these. Company A were revealed to be Aquasafe Building Services Engineering Limited.

The meeting closed at 7.10pm

Report to Pennard Community Council

Regarding The Legionella Risk Assessment And Test For The Pavilion Water Supply Before Opening For General Use

23 June 2022

Background

The pavilion hot water system has not been used for at least three years and therefore the hot water system could be at risk from legionella. Unlike the Hall the Pavilions hot water is run from a header tank situated in the Referee changing room. The hot water is heated in this by means of an emersion heating system which needs to be switched on 2-3 hours prior to use. The recent Health and Safety Risk assessment advises that a Legionella Assessment is done and a monthly legionella management plan is put in place to flush through the hot water pipes on a regular basis.

Options

There are a few options on how this could be handled:

- Decommission the hot water
- Have a legionella test done involving testing samples if clear, flush out system and carry on.
- Carry out a full legionella risk assessment which would then involve testing and plan for the future.

Quotations

Company A (Bridgend)

a)Test only

Legionella sample of domestic hot water System with UKAS accredited certification 1 £65.00

Legionella sample of Shower System with UKAS accredited certification 1 £65.00

Legionella sample of Mains cold water System with UKAS accredited certification 1 £65.00

Plus a service attendance charge of £125 was only disclosed when Clerk went to place order.

Total £320

b) Risk Assessment and testing

Strip, descale, sterilisation and recommission of showerheads 1
£45.00

Clean and Sterilise header tank 1 £125.00

Sterilisation of DHW system and down services 1 £125.00

Then re test.

Legionella sample of domestic hot water System with UKAS
accredited certification 1 £65.00

Legionella sample of Shower System with UKAS accredited
certification 1 £65.00

Legionella sample of Mains cold water System with UKAS accredited
certification 1 £65.00

Total £490

Company B (Bridgend)

This company were not keen to do the test only but would with an indemnity of no responsibility as they follow the guidance laid down by the HSE in their recommendation for recommission of water systems post covid lockdown .

a) Test Only

UKAS Legionella water sampling from at £35.00 per sample @ a 10 day test.. Numbers will be determined by the legionella risk assessment. Plus a service attendance charge of £75.00

Seven samples would be needed

Header tank, cylinder, 4 hot taps and showers - £245

UKAS drinking water standard sample at @ a 3 day test. Total £22.50.

Total £342.50

b) Risk Assessment and Testing

Legionella risk assessment £275.00 PLUS VAT

Cleansing flush & clean / disinfection of mains water system – £375

UKAS Legionella water sampling from at £35.00 per sample @ a 10 day test.. Numbers will be determined by the legionella risk assessment. Plus a service attendance charge of £75.00 –
Total £245

UKAS drinking water standard sample at @ a 3 day test. Total £22.50.

Total £917.50

Company C

Volunteers from the community are willing and able to drain down system purge and refill.

£0

Company D (Swansea)

Decommission hot water system

This would need the agreement of the field users as the shower facility is provided for them.

Total £60

Summary of findings

Supplier	Test only	Risk assessment and test	Decommission	Drain, Purge and refill
Company A	£195	£490		
Company B	£342.50	£917.50		
Company C				£0
Company D			£60	£60

The cost to turn off the hot water of for the Carnival will also cost £60, as the system will be drained refilled and switched off temporarily.