

**DRAFT MINUTES FROM THE MEETING OF PENNARD COMMUNITY COUNCIL
HELD ON THE 15th July 2025 AT 7.07 PM**

Present: Cllr Lynda James LJ (Chair) Cllr Susan Rodaway SER, Cllr Ralph Cook RC, Cllr Rachel Carter RC, Cllr Cari Jones CJ, Cllr Cai Carter CC, Cllr Richard Beynon RB, Cllr Clive Scott CS, Cllr Rebecca Donnachie RD, Cllr Jon Dixon JD, Cllr Steven Rodaway SR, Clerk

Apologies for absence: Cllr Rachel Carter, Cllr Will Smith, Cllr Cai Carter

Apologies for Lateness: Cllr Susan Rodaway

Declarations of interest: None

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

Swansea Council Report from Cllr Lynda James

a) Questions from Councillors (Limited to 10 Minutes)

Cllr James reported that the Carnival had been a resounding success this year, although it was a pity that the Sunday event was poorly attended.

The footpaths officer was looking to install seating along the cliffs wanted to have a meeting with her and the National Trust to see where they would go and to get the job complete. Cllr Jones asked to be part of the meeting. Lynda asked if there were any suggestion on where they should be placed. The Clerk advised that one had been requested on East Cliff on the way to Hunts Bay.

Cllr James also reported that there had been some disagreement over who was responsible for the gates between Pennard Dr and Pennard Road with no one at Swansea Council accepting responsibility to change or improve them due to a lack of funding. She suggested that perhaps a chain across the path would be a low cost solution for now whilst she kept an eye out for a funding pot.

1. Welcome to our new Community Councillors

Cllr James introduced the new Councillors who had been successful in the recent uncontested election process, Cllrs Scott, Donnachie, Rodaway and Dixon gave a brief bio of themselves and were welcomed to the Council.

2. To receive and sign the minutes of the Full Council Meeting held on the on the 16th Jun 2025 previously circulated

Accuracy and approval

Proposed by RC seconded by RB agreed by all

3. To receive and sign the minutes of the Planning Committee Meeting held on the on the 8th Jul 2025 previously circulated

Accuracy and approval

Proposed by RC seconded by RB agreed by all

4. Admin

a) To receive update regarding Councillor vacancies

The Clerk gave an update regarding the remaining 2 vacancies.

b) To note community engagement planned for the 15th Aug and provision of community hall for event.

The Clerk explained the background to this event which had been arranged by the Police to be held in Sandy Lane, which was not appropriate or welcomed, the Clerk had offered the use of the Hall and suggested that the event could also include general community engagement sessions with the Community Council.

5. Finance and Employment

a) To agree payments for Jul 2025

The reports and copies of the invoices had been sent to the Committee Chairs who had returned their approval reports.

Proposed by LJ seconded by RC agreed by all

b) To note and closing balances Jun 2025

Noted

Cllr Susan Rodaway joined the meeting at 7.58pm. Cllr James continued to Chair the meeting.

c) To receive PEFTA update

The Clerk reported that there had been no change to the 8 households currently using the scheme.

d) To agree way forward with the Charity regarding PEFTA financial assistance requests

The Clerk shared the correspondence received from the Charity and the matter was discussed with Councillor sharing their opinions. Cllr Susan Rodaway reported that she had asked the local business if they could provide anonymised lists of purchases but they couldn't. The Clerk asked the Councillors representing the Council to ask further questions at the next charity meeting with regards to the need and purpose of such detailed information which none of the other funders had asked for.

e) To note grant applications made or in production this month and any results received.

The Clerk reported that the COAST application had been unsuccessful due to a high number of subscribers, no other applications had been made this month.

Cllr James handed the Chair over to Cllr Susan Rodaway at 8.20pm

6. Land Management

a) To receive update regarding the Field and Burial ground.

The Clerk gave a brief update regarding the Field and Burial Ground including the completion of this year safety inspection of the playpark.

b) To note electrical safety check carried out at the pavilion.

Noted

c) To agree to pay the balance of the field treatment from the repair and maintenance reserve.

The Field treatment had been agreed when setting the budget however the estimate given at the time was a little low it was agreed that the excess would be paid out of the repair and maintenance budget.

Proposed by LJ seconded by SER agreed by all

- d) **To consider the estimate for the removal of grass waste from the field and agree action.**

This matter was deferred to next year whilst further enquires were made.

7. Environment

- a) **To receive update regarding local current Environmental initiatives.**

The Clerk gave a brief update which included the Kittle planter project, she also reported the success of the Butterfly walk which had been well received.

- b) **To agree the purchase and placements for boulders and trees at the top of Heatherslade Road and Linkside drive.**

This was discussed and the Clerk was asked to obtain utility maps from Swansea Council's Highway maintenance dept to make sure nothing was disturbed during any tree planting. Enquires would also be made regarding the cost to procure some large boulders and sizable trees, the matter would then be discussed further in Sept.

- c) **To agree future newsletter deadline dates.**

The Clerk suggested deadline dates of the 31st May and 31st Oct this was agreed Proposed by CJ seconded by RB agreed by all.

Cllr Jones suggested having an editor from each committee this was discussed and Cllr Susan Rodaway suggested a sub committee be set up to oversee the Newsletter in future.

- d) **To receive update on Community Garden**

The Clerk gave an update on the Garden progress including the suggested grand opening event date of the 16th August

- e) **To receive update on Youth activities and agree any summer actions.**

The Clerk gave an update including the ad hoc activities being discussed between MAD and Cllr Carter regarding Garden events for the young people being funded by the Rural Anchor Grant.

Boardability had agreed to run some weekly sessions as they had last year, the funding for this was in the budget therefore this was agreed.

Proposed by SER seconded by CJ agreed by all

- f) **To receive update on accessibility matters.**

Cllr Jones reported that she had several meeting booked over the next few weeks to discuss accessibility, one with our MP for Gower to discuss erosion and accessibility, one with the Local Area Coordinator to speak about the Wellness Walks, she was also in conversation with Swansea Council regarding insurance cover for the Walks. Both Cllr Scott and Jones would be attending a Local Access Forum meeting in the coming week where the remaining style accesses would be discussed.

8. Hall

- a) **To receive update on Hall repairs and maintenance due this month.**

The Clerk gave an update on the upcoming blind repairs and painting of the vestibule as well as the other tasks in hand which she would be chasing.

She also reported that the planning application had gone in for the Solar panels and was awaiting the decision so this work could be started.

- b) **To receive eco information and agree sanitary bin provider for the hall**

The Clerk reported the eco information that she had received from company A and B nothing from C. The provision of 2 sanitary bins and 1 nappy bin and whether they should be serviced or not was discussed, it was agreed that serviced would be best.

Company A - £728 per annum

Company B - £572 per annum

Company C - £395.88 per annum

Keeping in mind the carbon footprint of this service, company B was Chosen who are already in the local area servicing other businesses.

Proposed by SER seconded by RC agreed by all

Company B was revealed to be Swansea Washrooms who are part of the Cathedral Group.

9. **Correspondence**
None

Meeting closed at 9.13pm