**CYNGOR CYMUNED PENNARD**

**PENNARD COMMUNITY COUNCIL**

Clerk – Mrs. Jan Crocker

11 Anderson Lane, Southgate, Swansea, SA3 2BX

Tel 07825 225567 or 01792 293924

email: pennardcommunitycouncil@gmail.com

[www.pennardcc.org.uk](http://www.pennardcc.org.uk)

**To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD**

**Members are summoned to attend a meeting OF PENNARD COMMUNITY COUNCIL via Zoom only on Tuesday 11th June 2024 at 7.00pm (Press & Public are invited to attend via Zoom, please contact the Clerk for passcode)**

**Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.**

**To join the meeting via Zoom use this link:**

**https://us02web.zoom.us/j/89745254515**

**AGENDA**

**Apologies for absence**

**Declarations of interest**

**All votes will be named votes**

**Questions from the Public relating to items on this agenda (limited to 10 minutes)**

**Swansea Council Report from Cllr Lynda James**

1. Questions from Councillors (Limited to 10 Minutes)
2. **To receive and sign the minutes of the Annual Meeting held on 7th May 2024**

**previously circulated**

Accuracy and approval

1. **To receive and sign the minutes of the Full Council Meeting held on 13th May 2024**

**previously circulated**

Accuracy and approval

1. **To receive and sign the minutes of the Environment Meeting held on the on the 21stMay 2024** **previously circulated**

Accuracy and approval

1. **To receive and sign the minutes of the Planning Meeting held on the on the 30th May 2024** **previously circulated**

Accuracy and approval

1. **To receive and sign the minutes of the Finance Employment and Policy Meeting held on the on the 4th June 2024** **previously circulated**

Accuracy and approval

1. **Admin**
	1. To consider co-option of new community councillor for Kittle.
	2. To accept notice of change to Standing Orders
	3. To accept notice of change to Financial Regulations
	4. To note change of date for the January Full Council meeting
	5. To discuss and consider changing the format of the Councillors Web page to contain

phone numbers.

* 1. To note application for standards committee vacancy
	2. To receive update regarding Hybrid equipment
	3. To receive update from the Finance and Governance Toolkit training session
	4. To receive requests to attend the Innovation Practice Conference on the 3rd July
	5. To receive an update regarding the line painting of the hall and burial ground car parks and to

agree a contractor to complete the tasks.

1. **Finance and Employment**
	1. To approve payments for June 2024
	2. To note closing balances May 2024
	3. To accept the Internal Auditors report as recommended by the Finance Employment and Policy

Committee

* 1. To review and agree the AGAR 2023-24 as recommended by the Finance Employment and

Policy Committee

* 1. To agree the Annual Governance Statement ready for signature by the RFO and Chair.
	2. To note completion of Audit Notice for posting and display
	3. To note new 5 year contract with Edge IT for our finance package.
	4. To agree the format and use of pre-qualification for suppliers as recommended by the Finance

Employment and Policy Committee

* 1. To accept the implementation of the New Model Contract of Employment as recommended by

the Finance Employment and Policy Committee with amendment.

* 1. To note Grant applications made or in production this month.
1. **Land Management**
	1. Update on Burial Ground matters
	2. To receive update on Community Hub Project.
2. **Environment**
	1. Update on Environment matters
	2. To receive update on Community Garden
	3. To agree to write to Welsh Govt asking for the legal requirement for a habitat plans to be

extended to major land owners on an AONB

* 1. To note Youth Engagement Report and to discuss and agree the way forward.
1. **Hall**
	1. Update on Hall Matters
	2. To receive report from Hall Users Meeting and note any actions requested

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1. **Planning**
	1. To agree LDP2 consultation response as proposed by the Planning Committee
2. **Correspondence**



Jan Crocker PSLCC

Clerk

5 June 2024