



CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Jan Crocker
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To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD

**Members are summoned to attend a remote meeting of PENNARD COMMUNITY COUNCIL on 13th March 2024 at 7.00pm via zoom.
(Press & Public are invited to attend via Zoom please contact the Clerk for details)**

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

**To join the meeting via Zoom use this link:
<https://us02web.zoom.us/j/84846121055>**

Apologies for absence

Declarations of interest

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

Swansea Council Report from Cllr Lynda James

Questions from Councillors (Limited to 10 Minutes)

**1) To receive and sign the minutes of the Full Council Meeting held on 13th Feb 2023 previously circulated
Accuracy and approval**

**2) To receive and sign the minutes of the Environment Meeting held on 26th Feb 2024 previously circulated
Accuracy and approval**

3) Admin

- a) To receive an update regarding the PEFTA scheme.
- b) To receive the Youth engagement update
- c) To approve the revised training plan for publishing
- d) To note attendance at Innovation Practice Award 2024
- e) To receive feedback from the recent training session
- f) To agree timetable for the Co-option of Councillors for the Kittle vacancies.
- g) To discuss and consider the offer of a Royal portrait for the hall.

4) Finance and Employment

- a) To approve payments for Mar 2024.
- b) To note closing balances Feb 2024.
- c) To receive updates regarding current grant requests.
- d) To receive an update regarding Councillor allowance claims for 23-24
- e) To approve Budget Report for publishing.

- f) To review internal auditors report and note internal audit process for 2023/24
- g) To agree the asset registers for year ending 31 March 2024
- h) To agree action regarding the Finance and Governance Toolkit
- i) To agree way forward for the recruitment of a project coordinator for the Community Garden as detailed in the heritage bid

5) Land Management

- a) To receive an update on Field and Burial Ground matters.
- b) To note Grant of Right 425
- c) To receive an update from the recent Community Hub Working Group meeting with the Down to Team
- d) To agree to obtain quotes for line painting at the burial ground car park.

6) Environment

- a) To receive an update on the community garden
- b) To agree to give plenary powers to the Clerk and Chair of Environment for garden decisions
- c) To note tender process for groundworks for the community garden.
- d) To receive an update on accessibility
- e) To receive update regarding the newsletter
- f) To note purchase of Youth Club seating.
- g) To discuss the damaged sewage pipe on Foxhole beach and consider writing to Natural Resources Wales and Welsh Water and the County Councillor on this point.
- h) To note the consultation regarding a seaweed farm in Oxwich Bay

7) Hall

- a) To receive update regarding the monthly market
- b) To note completion of new Archery Store.
- c) To agree to go obtain quotes for line painting at the hall carpark

8) Correspondence

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media will be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

- 9) To agree payment of employee hours**
- 10) To discuss employee matters.**
- 11) To receive update regarding the new lease for Squiggles Nursery.**



Jan Crocker PSLCC
Clerk
7 Mar 2024