



CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Jan Crocker
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To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD

Members are summoned to attend a meeting OF PENNARD COMMUNITY COUNCIL via Zoom only on the 16th of Apr 2025 at 7.00pm (Press & Public are invited to attend via Zoom)

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

**To join the meeting via Zoom use this link:
<https://us02web.zoom.us/j/89745254515>**

AGENDA

Apologies for absence

Declarations of interest

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

Swansea Council Report from Cllr Lynda James

a) Questions from Councillors (Limited to 10 Minutes)

1. To receive and sign the minutes of the Full Council Meeting held on the on the 13th Mar 2025 previously circulated

Accuracy and approval

2. To receive and sign the minutes of the Extraordinary Full Council Meetings held on the on the 20th, 25th Mar and 2nd Apr 2025 previously circulated

Accuracy and approval

3. To receive and sign the minutes of the Planning Committee Meeting held on the on the 25th Mar 2025 previously circulated

Accuracy and approval

4. To receive and sign the minutes of the Environment Committee Meeting held on the on the 2nd Apr 2025 previously circulated

Accuracy and approval

5. To receive and sign the minutes of the Hall Committee Meeting held on the on the 7th Apr 2025 previously circulated

Accuracy and approval

6. To receive and sign the minutes of the Finance Employment and Policy Committee Meeting held on the on the 7th Apr 2025 previously circulated

Accuracy and approval

7. Admin

- a) To agree the position of Accessibility Officer for the Community Council
- b) To receive update regarding PCC Election.
- c) To receive update regarding the Food Festival
- d) To agree committee meeting dates for the coming month.
- e) To review and agree the Training Plan for 2025/26
- f) To agree looking into the costs of having a Community App built.
- g) To discuss and consider upgrading our Canva account.
- h) To discuss and consider using the Carnival Marquee on the Sunday afternoon for a "Big Community Lunch"

8. Finance and Employment

- a) To agree payments for Apr 2025
- b) To note and ratify closing balances Mar 2024
- c) To agree to accept the Q4 figures as recommended by the Finance Employment and policy Committee
- d) To note the amendments and virements agreed and recommended by the Finance Employment and policy Committee
- e) To note receipt of Audit notice for 2024/25
- f) To agree audit process and timetable for 2024/25
- g) To agree appointment of Internal Auditor for 2024/25 Audit
- h) To note the variation figures for the annual report
- i) To agree the year-end figures for 20-25 and close down of the 2024-25 financial year on the finance system once all tasks have been completed.
- k) To agree to fund Cardiac Risk in the Young (CRY) screening event in conjunction with Mumbles Community Council
- l) To note Grant applications made or in production this month and any results received.
- m) To receive PEFTA update

9. Land Management

- a) To receive update regarding the Field and Burial ground
- b) To agree to obtain a trial cost to level up of sunken areas of the burial ground.
- c) To discuss parking on the Tennis court and agree signage.

10. Environment

- a) To receive update regarding local current Environmental initiatives.
- b) To agree Newsletter for printing
- c) To receive update on Community Garden
- d) To receive update on Youth activities.
- e) To agree action regarding parking deterrents for the top of Linkside Drive and Heatherslade.

11. Hall

- a) To receive update on Hall repairs and maintenance due this month.
- b) To discuss hall and car park inspection and the findings

12. Correspondence



Jan Crocker PSLCC
Clerk 11 Apr 2025