

**FINAL MINUTES OF THE MEETING OF PENNARD COVID 19 SUB COMMITTEE  
HELD ON 6<sup>th</sup> May 2021 At 7.05pm VIA ZOOM**

**Present:** Cllr Susan Rodaway SR© (Chair, Cllr Arthur Rogers AR, Cllr Darran Hickery DH, Cllr Malcolm Sims MS, Cllr Lynda James LJ, Cllr Emma Roberts ER, Clerk.

**Apologies:** Cllr Jean Marnell, Cllr Jeff Rogers  
Apologies for Lateness: Cllr Darran Hickery,

**Declarations of Interest:**

**Questions from the Public (limited to 10 minutes)**

**1. To review Hall Risk Assessment**

The risk assessment was looked at in detail and changes were made. Additional equipment and signage was also discussed along with possible layouts for the various users which would also determine the capacity of the session.

**2. To agree any changes required to be made to the Risk Assessment**

**Proposed by LJ seconded by AR agreed by all**

**1. To agree Hygge Risk Assessment**

The supplementary Covid 19 Assessment was done but the main Risk Assessment was deferred. The Clerk was asked to enquire if the Insurance Company would accept approval of the main risk assessment by the Council Chair, Hall Chair and Clerk. If this was acceptable, it was proposed that the assessment would be approved between them and distributed to Council members.

**Proposed by DH seconded by AR agreed by all**

**2. To agree use of Hygge and opening date.**

This was deferred to a later date until the Hygge risk assessment was agreed.

**3. Review use of hall and agree when the hall can reopen and for whom.**

This was deferred to a later date

**Meeting closed at 8.04 pm**