

**FINAL MINUTES OF THE MEETING OF THE FINANCE EMPLOYMENT AND  
POLICY COMMITTEE  
HELD ON THE 21<sup>st</sup> February 2023 AT 7.00 PM**

**Present:** Cllr Darran Hickery DH (Chair), Cllr Susan Rodaway SER, Cllr Lynda James LJ, Cllr Jean Marnell JM, Cllr Karen Penny KP, Cllr Will Smith WS, the Clerk

**Apologies for absence**

**Apologies were received from** Cllr Keith Atkins and Cllr Ralph Cook due to family commitments.

**Declarations of interest: None**  
**All votes will be named votes**

**Questions from the Public relating to items on this agenda (limited to 10 minutes)**

**1. To review the Quarter three figures for recommendation to Full Council.**

The quarter three accounts were presented and discussed it was agreed to recommend them to Full Council.

**Proposed by LJ seconded by JM agreed by all**

**2. To agree the formation of a working group to start working through the Finance and Governance Tool Kit.**

The steps needed to work through the tool kit was discussed and it was agreed that a working group to do this should be recommended to Full Council.

**Proposed by SER seconded by KP agreed by all**

**3. To discuss and agree the wording of the Hall Cleaning Contract Extension Letter**

The Clerk presented the draft extension letter which was discussed and agreed.

**Proposed by LJ seconded by JM agreed by all**

**The meeting closed at 7.39pm**