

**DRAFT MINUTES FROM THE LAND MANAGEMENT COMMITTEE MEETING OF
PENNARD COMMUNITY COUNCIL
HELD ON THE 9th Mar 2026 AT 7.10 PM**

Present: Cllr Susan Rodaway (Chair) SER, Cllr Lynda James LJ, Cllr Rebecca Donnachie RD
Cllr Will Smith WS, Clerk, 1 member of the public

Apologies for absence: Cllr Cari Jones, Cllr Keith Roberts, Cllr Adam O'Brien

Absent: Cllr Jason Thomas

Declarations of interest: None

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

1. To discuss and agree annual maintenance charge for the Burial Ground Carpark for recommendation to Full Council.

A discussion was started but it was proposed that the matter be adjourned to a future meeting once the Parish Hall had received a reply back from the Charities Commission regarding contribution payments.

Proposed by SER seconded by WS agreed by all

2. To discuss the service charge level for the Burial Ground carpark for recommendation to Full Council.

Adjourned in line with item 1.

3. To agree contractor to carry out structural integrity survey of the pavilion

The Clerk introduced the reasoning behind this item, given the recent discussions she'd had regarding the presence of mould at the nursery and the health and safety issues that held, reporting that the mould presence in the pavilion was equally as bad if not worse. she also mentioned the visible deterioration of the original roof and soffits. She presented the quotes that she had obtained.

Company A - £695

Company B - £900

Company C - £1250

The quotes were discussed and as Company B also included a budget cost appendix outlining estimated repair allowances, as well as the report observing defects and prioritising recommendations, Company B was chosen.

Proposed by SER seconded by RD agreed by LJ against WS

Company B were revealed to be Dawes & Co Surveyors Ltd

The Clerk was asked to make the arrangements.

The member of the public left the meeting at 7.33pm

4. To agree water test for pavilion and consider ongoing action.

The Clerk introduced this by referring to the recent email received regarding the need for legionnaire testing in public buildings. She explained that the water at the pavilion had been tested back in 2022 but no risk assessment had been done. It was proposed that quotes should be obtained and brought to a future meeting.

Proposed by RD seconded by SER against WS obtained LJ the motion was carried.

5. To discuss the possibility of installing a Woo Woo Loo or similar in the park.

To start an initial discussion the Clerk had obtained a price list from Woo Woo for accessible units which were quite pricey, other possibilities were discussed such as installing an access to the accessible toilet from outside the pavilion whilst securing the rest of the facility, the Clerk was asked to mention this to the surveyor to see if it was feasible.

6. To note timetable for fence replacement.

It was noted that the fence installation will be done in April.

7. To agree use of the playing fields for a family fun weekend and consider hire charge level.

The request by a community member to run a family fun weekend on the 15th and 16th of August was discussed and given the success of the event which had taken place 2 years ago it was agreed that it made sense to hold it over two days. The Clerk gave the brief details she had been given regarding the sorts of rides that may be involved, which included to more adult orientated rides, this did raise some questions regarding the suitability of the ramp to take larger heavier lorries and if the grass area would be damaged with the bigger apparatus.

These would need to be discussed further but in principle it was agreed to rent the facility for the family fun weekend at a cost of £500 per day which was thought to be inline with similar events taking part in other areas of Swansea.

Proposed by LJ seconded by RD agreed by SER abstain WS

8. To consider catering request and agree fee.

A brief discussion ensued regarding the access to the pavilion for electricity and whether other vendors should also be considered. It to suggested that more thought needed to be given to this request and that it should be brought back to a future Land meeting.

9. To agree planting layout for the burial ground.

The Clerk presented the new plan which was slightly different to the one presented previously, everyone agreed that it was in keeping with the burial ground and should not impinge on the area required for burial for some years. The thought behind the planting was explained as it included not only native wild flowers but plants which represented remembrance and reflection, providing an quiet seating area which will be appreciated by visitor to the burial ground.

CLlr Smith left the meeting at 8.11pm

The new plan was proposed by SER seconded by RD and agreed by LJ.

The meeting closed at 8.12 pm