

**FINAL MINUTES OF THE MEETING OF PENNARD COMMUNITY COUNCIL HALL COMMITTEE
HELD ON 7th MARCH 2022 VIA ZOOM AT 8.00 PM**

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

All votes will be named votes

Present: Cllr Lynda James LJ (Chair), Cllr Ralph Cook RC, Cllr Susan Rodaway SER, Cllr Arthur Rogers AR, Cllr Keith Atkins KA, Cllr Angela M Brunt AMB, Clerk

Apologies for Absence: Cllr Wes Weeks due to a family commitment and Cllr Sally Rogers due to illness. It was resolved to accept the above apologies

Proposed by SER seconded by LJ agreed by all

Apologies for Lateness: Cllr Angela M Brunt

Declarations of Interest: none

Questions from the Public Limited to 10 mins: none

1. To discuss and accept recommendations regarding the covid risk assessment being made to full council by the Covid Sub Committee

Although not necessary the Hall Chair had asked for this item to be included to tie the Covid and Hall meetings together but as the Covid Risk assessment amendment had not been finalised at the Covid 19 Sub Committee meeting, this item was ignored.

2. To discuss and agree changes to the Hall Booking Forms in line with the revised Covid Risk assessment for the hall.

Deferred to a later meeting

3. To discuss and agree future fire assessment for the hall

The Clerk was asked to speak to the Architect responsible to the hall renovation regarding this, as it was felt that it should be carried out before and after the works being done. It was suggested that this be done by the local Fire Officer.

4. To update the Committee regarding the new hall ventilation system

The Clerk and Hall Chair had met with 4 contractors with a view to obtaining installation quotes, it was agreed that the Clerk should also speak to the Architect to gain his thoughts on the locations of fans etc.

Cllr Angela M Brunt joined the meeting at 8.15pm

5. To discuss and agree the technical project management of hall renovations for recommendation to Full Council.

As the original quote was up to RIBA stage 6 which saw the refurbishment work through to conclusion, this was noted and did not need further approval.

6. To update Committee on the purchase of the air purifiers for hall

The Clerk briefed the Committee on the temporary non availability of the equipment.

The meeting closed at 8.20pm