**FINAL MINUTES OF PENNARD COMMUNITY COUNCIL HALL COMMITTEE**

**HELD ON THE 6TH FEBRUARY 2024 AT 7.00PM**

**Present:** Cllr Lynda James LJ (Chair), Cllr Ralph Cook RC, Cllr Christos Georgakis, Clerk

**Apologies for Absence:** Cllrs Hickery, Elsbeth Rodaway, Susan Rodaway, Cari Jones and Steve Sheriff.

**Declarations of Interest:** Cllr Georgakis declared an interest at point 8.

**Questions from the Public (limited to 10 minutes)**

1. **To receive an update regarding current hall repairs, incidents and inspections.**

The Clerk gave an update regarding the repairs which had recently been carried out at the hall, and the recent Fire Risk Assessment, who’s report was imminent. She also reported that the she had received feedback on the position of the slip sign which was considered by the lady who had the fall to be in the wrong place. Cllr James said it would be easy enough to move it to the front of the building near the handrail.

1. **To receive an update regarding the hearing loop**

The hearing loop installation is due to be completed this week.

1. **To receive an update regarding the storage container**

The Clerk reported that the storage container had been delivered and was now in full use.

1. **To agree a contractor to fit a rear door to the small hall**

Following the Fire Risk Assessment which advised we only required one door in the small hall the following quotes were read out.

Estimate A – to widen the doorway and replace the door with the same wooden type - £2590

Estimate B - to widen the door and fit a new upvc door.

 If lintel need changing - £2850

 If lintel is wide enough - £2260

Estimate C – to supply a wide upvc door (building works not quoted but would be extra) - £1760

Estimate D - to widen doorway and fit new upvc door but fit with old furniture - £1490 (no updated quote had been supplied)

**Estimate B was proposed by LJ seconded by RC and agreed by all**

Estimate B had been provided by M Hinder Builders.

1. **To discuss and consider applying for an PRS/PPL licence**

This was discussed and agreed that the cost at £457 outweighed the need so no application would be made.

1. **To discuss and consider a way forward regarding Alcohol licencing at the community hall.**

The Clerk explained her conversation with the Licencing Team and the information she had been given, the matter was briefly discussed and it was decided that the use of TENS licenses met the need and the licencing of the hall was unnecessary.

1. **To discuss and consider installing the ramp to the rear door.**

The sort of ramp needed was discussed and the Clerk was asked to obtain some quotes for the path from the carpark to the back door to be raised so it was level.

1. **To discuss and consider a discounted rate for the Market until it builds up funds.**

As Cllr Georgakis would need to declare an interest the meeting would become inquorate, therefore this item would be taken to the February meeting of Full Council.

**The meeting closed at 7.35pm**