

**FINAL MINUTES OF THE MEETING OF THE FINANCE EMPLOYMENT AND
POLICY COMMITTEE
HELD ON THE 28th June 2023 AT 7.05PM**

Present : Cllr Darran Hickery DH (Chair), Cllr Susan Rodaway SER Cllr Lynda James LJ Cllr Ralph Cook RC.

Apologies for absence Cllr Keith Atkins, Cllr Rachel Carter due to personal and work commitments.

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

1. To open and consider the Ground Maintenance Tenders for recommendation to Full Council.

The Clerk opened the tenders and read out the prices:

Company A - £16765 for yr 1 £16765 yr 2 = £33530

Company B - £14000 for yr 1 £14350 Yr 2 = £28350

Company C - £18000 for yr 1 £18000 yr 2 = £36000

After a short discussion it was agreed to recommend company B to Full Council at the July meeting

2. To agree to extend the Pavilion Cleaning Contract to 31 March 2024 for recommendation to Full Council.

The Clerk explained that as the Pavilion Contract was due for renewal in September and the Hall due for renewal in April it may be useful to extend the Pavilion Contract for 6 months so the cleaning contracts could be merged and put out to tender at the same time.

As the funding was already in the Budget it was agreed to make this recommendation to Full Council.

Proposed by RC seconded by LJ agreed by all

3. To agree the Hall and Pavilion Cleaning Contract tender for recommendation to Full Council.

As there was time to look at this, particularly the hours, it was agreed to defer this item to a meeting of the FE&P committee in September.

4. To agree Hall Tender process and timings for recommendation to Full Council

The process of listing the tender on the Sell to Wales portal as well as publishing on the Council Websites and social media pages as well as sending to a list of local builders was discussed. A date for return of the 4th September was suggested for appraisal by this committee and the Full Council meeting on the 14th September.

The process for recommendation to Full Council was proposed by SER seconded by RC agreed by RC DH, SER against LJ.

5. To agree the Hall Remodelling Tender document for recommendation to Full Council.

The Document was examined in particular evaluation matrix suggestions were made and the Clerk was asked to bring it to Full Council on the 11th July after checking nothing had been missed.

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media will be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposed by RC seconded by SER agreed by all

6. To agree payment of employee's additional worked hours for recommendation to Full Council.

The employee had accumulated 33 extra hours since April due to the volume of work. It was agreed that payment should be recommended to Full Council.

Proposed by DH seconded by SER agreed by all.

The meeting closed at 8.15pm