



# CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

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**To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD**

**Members are summoned to attend a remote meeting of PENNARD COMMUNITY COUNCIL on 14<sup>th</sup> September 2023 at 7.00pm via zoom.  
(Press & Public are invited to attend via Zoom please contact the Clerk for details)**

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

To join the meeting via Zoom use this link:  
<https://us02web.zoom.us/j/82077586451>

## **AGENDA**

**Apologies for absence**

**Declarations of interest**

**All votes will be named votes**

**Questions from the Public relating to items on this agenda (limited to 10 minutes)**

**Swansea Council Report from Cllr Lynda James**

a) Questions from Councillors (Limited to 10 Minutes) Question raised regarding abstentions

**1) To discuss and consider the Co-option of new Councillor for Kittle**

**2) To receive and sign the minutes of the Full Council Meeting held on 13<sup>th</sup> June 2023 previously circulated  
Accuracy and approval**

**3) To receive and sign the minutes of the Full Council Meeting held on 11<sup>th</sup> July 2023 previously circulated  
previously circulated  
Accuracy and approval**

**4) To receive and sign the minutes of the Planning Committee Meeting held on 18<sup>th</sup> July 2023 previously circulated  
Accuracy and approval**

**5) To receive and sign the minutes of the Environment Meeting held on 19<sup>th</sup> July 2023 previously circulated  
Accuracy and approval**

**6) To receive and sign the minutes of the Extraordinary Full Council Meeting held on 26<sup>th</sup> July 2023 previously circulated**

Accuracy and approval

**7) To receive and sign the minutes of the Land Management Committee Meeting held on 26<sup>th</sup> July 2023 previously circulated**

Accuracy and approval

**8) To receive and sign the minutes of the Hall Committee Meeting held on 19<sup>th</sup> July 2023 previously circulated**

Accuracy and approval

**9) To receive and sign the minutes of the Planning Committee Meeting held on 22 Aug 2023 previously circulated**

Accuracy and approval

**10) To receive and sign the minutes of the Extraordinary Full Council Meeting held on 29<sup>th</sup> Aug 2023 previously circulated**

Accuracy and approval

**11) To receive and sign the minutes of the Finance Employment and Policy Committee held on the 7 Sept 2023 previously circulated**

Accuracy and approval

**12) Finance and Employment**

- a) To approve payments for Sept 2023
- b) To ratify payments made in August 2023 which were approved by Committee Chairs
- c) To note closing balances July and Aug 2023
- d) To Note Quarter 1 figures as reviewed and recommended by the Finance Employment and policy committee.
- e) To note the cost of RAAC investigation and response to Welsh govt
- f) To agree to extend the Pavilion Cleaning Contract to 31 March 2024 as recommended by the Finance Employment and Policy Committee.
- g) To agree joint Cleaning Tender document and timetable as recommended by the Finance Employment and Policy Committee.
- h) PEFTA update
- i) To note insurance renewal in line with long term agreement with BHIB.
- j) To receive update regarding Community Bus and how we are affected as stakeholders
- k) To note increase to pension admin fee.
- l) To note with thanks receipt of Direct Food support grant from Swansea Food Poverty Scheme of £1700

**13) Admin**

- a) To note response being sent to Members of the Public who sent in emails regarding "Pennard news extra"
- b) To discuss and agree Christmas events.
- c) Update regarding Footpath survey
- d) Update regarding Food Festival and the Monthly Market
- e) To agree to hold a full council remote Code of Conduct training session as suggest by fellow councillor.
- f) To receive an update from the Gower Community Council Forum.

**14) Land Management**

- a) Update on Field matters including playpark

- b) To consider the purchase of a bench similar to the Kittle Bench.
- c) To agree contractor for the installation and manufacture of assessable gates for the park.
- d) To agree the purchase of 10 radar keys.
- e) To note Grant of Right no 423.

**15) Environment**

- a) Update on Environment matters including date of next meeting
- b) To receive an update regarding the holiday playscheme.
- c) To approve future playscheme sessions.
- d) To ask Council to support Pennard Active Travel in their mission to improve active travel in Pennard Community Council area for all
- e) To note date of community garden working group meeting
- f) To consider the purchase of at least 2 "Thank You" benches for placement around Pennard/Southgate similar to the Kittle Bench.

**16) Hall**

- a) Update on Hall Matters including date of next meeting
- b) To discuss and consider obtaining new quotes for Gas and Electricity for the hall.
- c) To receive an update regarding the hall maintenance requirements.

**17) Correspondence**

**Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media will be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

**18) To agree practitioner to conduct the renewal negotiation and draw up a new 10-year lease for Squiggles Nursery as recommended by the Finance Employment and Policy Committee**

**19) To agree payment of employee's additional worked hours as recommended by the Finance Employment and Policy Committee**



Jan Crocker PSLCC  
Clerk  
8 Sept 2023