

# NOTICE OF ELECTION

## Pennard Community Council ELECTION OF COUNCILLOR

Community	Ward	Number of Councillors to be elected
Pennard	Southgate	2

1. Nomination papers must be delivered to the Returning Officer no later than 4pm on Thursday 14 August 2025.
2. Nomination papers may be delivered to the Returning Officer at The Guildhall, Swansea, SA1 4PE between 10am and 4pm on any working day from the date of publication of this notice (excluding bank holidays) or electronically as per the arrangements set out in the electronic delivery statement below.
3. Nomination papers may be obtained from the Returning Officer either at the offices of the council for Swansea Council, The Guildhall, Swansea SA1 4PE or electronically via [nominations@swansea.gov.uk](mailto:nominations@swansea.gov.uk) from 4 August 2025 until 4pm on 14 August 2025.
4. If the election is contested, the poll will take place on **Thursday 11 September 2025**.
5. Applications to register to vote must reach the Electoral Registration Officer by 12 midnight on 26 August 2025. Applications can be made online: <https://www.gov.uk/register-to-vote>
6. Applications, amendments or cancellations of postal votes must reach the Electoral Registration Officer at The Guildhall, Swansea SA1 4PE by 5 p.m. on 27 August 2025.
7. Applications to vote by proxy at this election must reach the Electoral Registration Officer at The Guildhall, Swansea SA1 4PE by 5 p.m. on 3 September 2025.

Applications to vote by emergency proxy at this election must reach the Electoral Registration Officer at The Guildhall, Swansea SA1 4PE by 5 p.m. on 11 September 2025.

## Electronic delivery statement

Nomination papers submitted electronically must be delivered in accordance with arrangements set out in this statement.

By email to [nominations@swansea.gov.uk](mailto:nominations@swansea.gov.uk)

- If you are submitting a nomination for informal check, please use 'INFORMAL CHECK' in the subject heading.
- When submitting your nomination for consideration, please use 'NOMINATION SUBMISSION' in the subject heading.
- Your nomination paper must be submitted as an attachment, PDF or Word Document would be preferred.
- You will receive an automated reply when your nomination has been delivered.

Please note:

It is the responsibility of candidates to ensure that the Returning Officer receives nomination forms in the correct way by the required deadlines.

An electronic read receipt from the Returning Officer is not confirmation that the nomination is valid. The Returning Officer will send a notice to inform candidates of their decision as to whether or not their nomination is valid.

Should you require any assistance with the electronic delivery of nominations please contact Electoral Services on 01792 636123 or email [elections@swansea.gov.uk](mailto:elections@swansea.gov.uk)

Dated: 4 August 2025

Returning Officer: Martin Nicholls