

**FINAL MINUTE FROM THE MEETING OF FINANCE EMPLOYMENT AND POLICY
COMMITTEE
HELD ON THE 20th Nov 2023 AT 7.40PM**

Present: Cllr Darran Hickery DH (Chair) Cllr Susan Rodaway SER, Cllr Elsbeth Rodaway ER, Cllr Ralph Cook RC, Cllr Cari Jones CJ, Cllr Lynda James LJ, Cllr Rachel Carter REC, Clerk

Apologies for absence: Cllr Keith Atkins due to illness.

Apologies for Lateness: Cllr Rachel Carter due to work commitments

Absent: Cllr Will Smith

Declarations of interest: None

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes) None

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media will be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

- 1. To discuss and agree the Youth Worker employment contract for recommendation to full council.**

The employment contract was discussed and amendments suggested.

Cllr Rachel Carter joined the meeting at 8.06pm during this discussion and Cllr Cari Jones who had been standing in for her left.

It was proposed that the Contract be accepted.

Proposed by REC seconded RC agreed by all

- 2. To discuss and agree the New Squiggles Lease for recommendation to full council.**

The draft lease was examined and a few errors were found, the Clerk was asked to get further information on a couple of matters and it was noted that a surveyor was needed to draw up Land Registry Compliant plans as advised by the solicitors. The Clerk was asked to obtain some quotes for this task.

3. To discuss and review the PEFTA terms or reference for recommendation to full council.

The Clerk presented the amended terms and these were discussed updated and accepted.

Proposed by RC seconded by REC agreed by all

The meeting ended at 9.00pm

**Pennard Energy Food and Technology Assistance.
Terms and Conditions
Nov 2023**

Introduction

Due to the Coronavirus pandemic people within our ward became, vulnerable. These vulnerabilities included, but were not be limited to, financial hardship, social isolation and practical difficulties preparing food. These issues have been sustained or temporary and people have joined and left the scheme. These issues also may be new or exacerbated by current cost of living the crisis.

Pennard Community Council's Communication & Coronavirus Working Group (CCWG) which became the Covid 19 Sub Committee developed the "Pennard Emergency Food and Technology Assistance" (PEFTA) programme to mitigate these issues.

We have sought, and will continue to seek, outside financial support where possible. Where possible, we will attempt to keep spending within the local economy to support our local businesses.

We have enlisted the support of the Local Area Coordinator (LAC) to help source other benefits and help to those on the scheme that we do not have access to.

Funding

PEFTA is currently funded from the Pennard Charity and various Swansea Council hardship relief funds as well as through the Community Council Emergency fund when the other sources are not available.

We will continue to look for further funding from various organisations in order to maintain or expand our programme.

Assessment

In order to ensure that our, limited, support goes to those who need it most, we will be operating a referral scheme. Those organisations which have agreed to refer (Annexe A) will assess which individuals or families may need support and will make contact with the programme.

Those already on the programme will be offered the assistance of the LAC who may be able to find them alternative help meaning they can leave our scheme.

If no such help is available, they will continue to receive PEFTA but will have to be reassessed at six monthly intervals. (Annex B)

Implementation

Since the programme is envisaged to be comprised of two parts (Food and Technology), the implementation will be different for each.

Implementation of food distribution

Those who have been identified for food support will be able to access their own personal account set up at Pennard Stores, who will be provided with a £20 per main person plus £10 per child in the household to a maximum of £50 per week to contribute to shopping. If individuals do not want to make themselves known to the shop then a volunteer can be arranged to pick up the shopping for them so confidentiality is kept.

Implementation of technology support

There are a number of forms which Technology support could take. For some people, tuition or technical support will be important. For others, the capacity to obtain hardware will be the issue. There will also be an obvious overlap.

Regarding tuition or technical support, PEFTA will identify local volunteers, Swansea Council Lifelong Learning Team and third sector service providers and seek to link them with those in need in the area.

Regarding hardware, PEFTA will seek solutions for both entry-level tablets and 4G routers in order to help people to make use of video calls and online shopping. This will help to reduce social isolation and the negative impact on mental health. Financial support for tablets and 4G routers can be provided by PCC if necessary.

Review

In order to maintain a coherent programme, this will remain under constant review. PEFTA will be an agenda point at every Full Council meeting and we will endeavour to keep in frequent dialogue with all stakeholders. All stakeholders are encouraged to share any positive or negative feedback and also suggestions for strengthening the programme.

Annexe A

Luke Fletcher MS
Church in Wales
Community Connector
Tom Giffard MS
Linkside Stores
Pennard Stores
Pennard Surgery
Rebecca Evans MS
Altaf Hussain MS
Sioned Williams MS
SCVS
Local Area Coordinator (LAC)
Foodbanks
Carers Centre
Pennard Primary School
Bishopston Primary School
Bishopston Comprehensive School
Swansea Council
Cllr. Lynda James
Any Community Councillor
SNAP Cymru
South Wales Police
Tonia Antoniazzi MP
Self Referrals
Community Members

ANNEXE B

