

**DRAFT MINUTES FROM THE HALL COMMITTEE MEETING OF PENNARD
COMMUNITY COUNCIL
HELD ON THE 12th Nov 2024 AT 7.06 PM**

Present: Cllr Lynda James (Chair), Cllr Steve Sheriff SS, Cllr Cari Jones CJ, Clerk

Apologies for absence: Cllr Mark Parkinson Cllr Cai Carter, Cllr Susan Rodaway, Cllr Christos Georgakis and Cllr Elsbeth Rodaway due to other commitments

Absent: Cllr Ralph Cook

Declarations of interest: None

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

1. To discuss storeroom problems and agree actions.

The Clerk gave an account of the problems she was having with the storeroom and advised that she had put up a plan showing where the equipment should be placed. The issues were discussed and it was agreed to also send this plan to Hall users and to hang a check list where Hall Committee members could record when they had visited and checked the room. It was hoped this would alleviate some of the problems.

2. To note and consider estimate for Gutter Clearing

The Clerk had obtained a quote of £125 to clear the buildings gutters from a local trusted and recommended source. It was agreed that this should be done asap due to problems which were starting to arise.

Proposed by LJ seconded CJ agreed by all

3. To discuss Hall Lighting and agree actions going forward.

Cllr Sheriff had done some research on various types of tubes suitable for the main hall, he presented his table which detailed two sets of tubes

	Load	total load	Cost per hour (@ 23.74p ex vat)	Cost per year (at 2000 hours)	Cost of tubes	
Suggested quantity of 30 type 1	30 x 13.5 Watts	0.405 kW	9.61 p	£192	£347 inc VAT	
Suggested quantity of 30 type 2	30 x 11.9 Watts	0.357 kW	8.48 p	£170	£694 inc VAT	

These were discussed it was agreed that type 2 seemed the most cost effective but we would need to look at these again in conjunction with the costs of new diffusers and spot lights so the estimate could be added to the budget for next year.

4. To receive update regarding ramp installation at back of hall

The Clerk reported that the works at the garden were almost complete and that the ramp installation would be started later in the month.

5. To discuss and complete the initial draft Hall revenue and capital budgets for 2025-26

The Hall Revenue budget was examined and discussed line by line and the initial figures entered into the budget spreadsheet.

Proposed by LJ seconded by SS agreed by all

The Hall Capital budget was examined and discussed line by line and the initial figures entered into the budget spreadsheet.

Proposed by SS seconded by LJ agreed by all

The Hall fees would be discussed at the next meeting

Meeting closed at 8.05pm