

**FINAL MINUTES OF THE EXTRAORDINARY MEETING OF PENNARD COMMUNITY  
COUNCIL HELD ON 27<sup>th</sup> October 2021 VIA ZOOM AT 7.00 PM**

**Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.**

**All votes will be named votes**

Present: Cllr Ralph Cook RC (Chair) Cllr Malcolm Sims MS. Cllr Keith Arkins KA, Cllr Arthur Rogers AR, Cllr Darran Hickery DH, Cllr Sally Rogers SR, Cllr Jean Marnell JM, Cllr Lynda James LJ, Cllr Angela M Brunt AMB, Cllr Susan Rodaway SER, Clerk.

Apologies for Absence: Cllr Emma Roberts, Cllr Rachel Carter.

Apologies for Lateness: Cllr Susan Rodaway

Declarations of Interest: None

Questions from the Public Limited to 10 mins.: None

**1. 2021/198 To agree budget for Christmas Light Switching On Event plan and Christmas parade for Pennard and Kittle**

**Cllr Susan Rodaway joined the meeting at 7.05pm**

Cllr James had previously sent the Clerk a list of items for discussion requested by the Kittle Christmas activity group, represented by Cllr Lynda James at this meeting. This included printing costs for hymn sheets and posters, batteries and lights for the side streets in Kittle, the matter was discussed at length and it was concluded that costs could be kept down if the Council Purchased a laminator and made their own poster to advertise the event. Further sets of rechargeable batteries would also be purchased in line with our Climate Emergency Policy and that the Church carol sheets could be used as in previous years. Cllr Marnell offered to lend a sum of laminated carol sheets, which she personally owned. Several Councillors expressed the need to be prudent at this time.

A budget of £200 was proposed with plenary powers given to the Clerk and Chair to purchase what was needed.

£200 budget proposed with plenary powers given to the Clerk and Chair

**Proposed by JR seconded by SER and agreed by all with 3 abstentions MS, LJ, and DH.**

**2. 2021/199 To note change to Domain name due to naming protocol**

Domain name [Pennardcc@gov.wales](mailto:Pennardcc@gov.wales) noted

**3. 2021/200 To discuss and agree to take part in the testing of the new Digital Self Assessment Tool**

This was discussed and it was agreed that we could take part with the caveat, that only if it was not too time consuming or onerous for the Clerk.

**Proposed by JR seconded by SER agreed by all.**

**Meeting closed at 8.00pm**